



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Please note: The July 18, and August 1, Board of Education meetings will be held at Cajon Park School, 10300 Magnolia Avenue, Santee, CA 92071. All meetings will begin at 7:00 p.m.

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
June 20, 2017**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. OPENING PROCEDURES – 7:00 p.m.	6
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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. PUBLIC HEARING	14
1. Use of Education Protection Account Funds for 2017-18	15
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<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

Superintendent

- 1.1. **Approval of Minutes** 18
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 30
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Expenditure Warrants** 32
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of May 2017.
- 2.3. **Approval/Ratification of Purchase Orders** 34
It is recommended that the Board of Education approve and ratify purchase orders for the month of May 2017 as presented in the item.
- 2.4. **Approval/Ratification of Revolving Cash Report** 43
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. **Acceptance of Donations** 45
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. **Approval of Consultants and General Service Providers** 46
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.7. **Approval of 2017-18 Student Accident Insurance** 48
It is recommended that the Board of Education approve student accident insurance for the 2017-18 school year available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc. Insurance Services.
- 2.8. **Adoption of Resolution No. 1617-49 Designating Use of Education Protection Account Funds for 2017-18** 49
It is recommended that the Board of Education Adopt Resolution No. 1617-49 Designating Use of Education Protection Account funds for 2017-18.
- 2.9. **Approval of Agreement with Loomis to Provide Armored Car Service** 54
It is recommended that the Board of Education approve an Agreement with Loomis to provide Armored Car Service.
- 2.10. **Approval/Ratification of Agreement with YMCA of San Diego County to Provide Transportation Services for their Summer Camp Program** 62
It is recommended that the Board of Education Approve/Ratify Agreement with YMCA of San Diego County to provide transportation services for their Summer Camp Program.
- 2.11. **Authorization to Contract with Hollandia Dairy For Procurement of Milk and Milk By-Products For the 2017-18 Fiscal Year through the North County Educational Purchasing Consortium** 66
It is recommended that the Board of Education authorize contracting with Hollandia Dairy for procurement of milk and milk by-products for the 2017-18 fiscal year with an option to extend the contract for one additional year through the North County Educational Purchasing Consortium.

2.12. Award of Bids for Painting at Cajon Park, Carlton Oaks, Chet F. Harritt and PRIDE Academy

67

It is recommended that the Board of Education award bids to Jeff Painting for four projects as follows:

Bid #1718-002-CP	Cajon Park School Base Bid Alternate 1	\$39,300
Bid #1718-003-CO	Carlton Oaks School Base Bid & Alternate 1	\$38,800
Bid #1718-004-CFH	Chet F. Harritt School Base Bid & Alternate 1	\$39,000
Bid #1718-005-PA	PRIDE Academy Base Bid & Alternate 1	\$71,000

2.13. Award of Bids for Reroofing at Cajon Park and Prospect Avenue Preschool and Rejection of All Bids for the Educational Resource Center (ERC) and Sycamore Canyon

69

It is recommended that the Board of Education award Bids to A Good Roofer for Cajon Park (Base Bid Only) and to Best Contracting Services Inc. for Prospect Avenue Preschool (Base Bid Only) and Reject All Bids for the Educational Resource Center and Sycamore Canyon:

A Good Roofer: Cajon Park School, Base Bid	\$136,368
Best Contracting Services Inc: Prospect Ave Preschool, Base Bid	\$64,900

2.14. Approval of Agreement for Mileage Reimbursement In Lieu of District Transportation

71

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreement for mileage reimbursement in lieu of District transportation.

Educational Services

3.1. Approval of Nonpublic School Master Contract with Aseltine School for Children Nonpublic School Services

72

It is recommended that the Board of Education approve the Nonpublic School Master Contract with Aseltine School for one student for the 2017-18 school year.

3.2. Approval of Nonpublic School Master Contract with San Diego Center for Children Nonpublic School Services

73

It is recommended that the Board of Education approve the Nonpublic School Master Contract with San Diego Center for Children School for two students for the term of July 1, 2017 through June 30, 2018.

3.3. Approval of Nonpublic School Master Contract with Stein Center for Nonpublic School Services

74

It is recommended that the Board of Education approve the Nonpublic School Master Contract with Stein Center for one student for the term of July 1, 2017 through June 30, 2018.

3.4. Approval of Nonpublic Agency Master Contract with Coast Music Therapy

75

It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with Coast Music Therapy.

3.5. Approval of Nonpublic Agency Master Contracts with North County Family Counseling Specialists for Individual Therapy

76

It is recommended that the Board of Education approve the Nonpublic Agency Master Contracts with North County Family Counseling Specialists for the term of June 2, 2017 through June 30, 2017 and July 1, 2017 through June 30, 2018.

- 3.6. Approval of Nonpublic Agency Master Contract with Xcite Steps ABA Agency** 77
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with Xcite Steps ABA Agency, for behavioral support for the term of July 1, 2017 through June 30, 2018.
- 3.7. Approval of Nonpublic Agency Contract with Maxim Healthcare for Nursing Services** 78
It is recommended that the Board of Education approve the Nonpublic Agency Contract with Maxim Healthcare for nursing services.
- 3.8. Adoption of Resolution #1718-01 Designating Personnel and Approval of 2017-18 Child Development Services Contract** 79
It is recommended that the Board of Education approve the 2017-18 contract for child development services to operate the State Preschool Program with the California Department of Education and adoption of Resolution #1718-01 designating personnel to sign contract documents for fiscal year 2017-18 as presented.
- 3.9. Approval of the 2017-18 Consolidated Application and Reporting System (CARS) Application for Funding** 84
It is recommended that the Board of Education approve the Consolidated Application and Reporting System (CARS) Application for Funding for the 2017-18 school year.
- 3.10. Approval of Annual Evaluation of the Alternative Education School** 85
It is recommended that the Board of Education approve the 2016-2017 Annual Evaluation of the Santee School District Alternative Education School.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 99
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Adoption of Resolution No. 1617-48 to Eliminate, Layoff and/or Reduce Classified Non-Management Positions** 101
It is recommended that the Board of Education adopt resolution no. 1617-18 to eliminate, layoff and/or reduce classified non-management positions.

F. DISCUSSION AND/OR ACTION ITEMS 103

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Educational Services

- 1.1. Adoption of the Local Control Accountability Plan Annual Update for 2017-18** 104
It is recommended that the Board of Education adopt the Local Control Accountability Plan Annual Update 2017-18.

Business Services

- 2.1. Approval of Monthly Financial Report** 106
It is recommended that the Board approve the Monthly Financial Report for April 2017.
- 2.2. Adoption of 2017-18 Santee School District Budget** 109
It is recommended that the Board of Education adopt the budget for the 2017-18 fiscal year as presented. Revisions to the budget will be brought back to the Board periodically throughout the year as the State's budget is adopted and assumptions or expenditures change.

2.3.	<u>Rejection of Response to January 2017 Request for Proposal for a Public Announcement System and Award of Response to May 2017 Request for Proposal for an Integrated Communication and Public Announcement System</u>	111
	It is recommended that the Board of Education reject the January 2017 RFP response from Standard Electronics and approve the purchase and installation of the Integrated Communication and Public Announcement System proposed by ProTel Communications, Inc. in response to the May 2017 RFP.	
2.4.	<u>Authorization to Solicit Informal Bids through the CUPCCAC Process for Removal of Old Flooring and Installation of New Flooring at Prospect Avenue Preschool, Execute Contract with Lowest Responsive Bidder, and Initiate Work</u>	114
	It is recommended that the Board of Education authorize utilizing the CUPCCAC process to solicit informal bids for flooring removal and installation of new flooring at Prospect Avenue Preschool, executing contract with lowest responsive bidder, and initiating work.	
G.	BOARD POLICIES AND BYLAWS	115
1.1.	<u>Second Reading: Revised Board Policy and New Administrative Regulation 5145.3, Nondiscrimination/Harassment</u>	116
	It is recommended that the Board of Education approve Revised BP 5145.3 and New Administrative Regulation 5145.3, Nondiscrimination/Harassment.	
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	129
I.	CLOSED SESSION	129
1.	<u>Conference with Legal Counsel – Existing Litigations</u> (Govt. Code § 54956.9) <ul style="list-style-type: none">• OAH Case Numbers: 2017050449 and 2017030672	
2.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
3.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
4.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	129
K.	ADJOURNMENT	129

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for July 18, 2017 at 7:00 p.m., at Cajon Park School. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Levens-Craig

___ El-Hajj

___ Fox

___ Burns

___ Ryan

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the June 20, 2017, regular meeting

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight: Transportation Department Update

DEVELOPER FEES COLLECTION REPORT

2016-17

CUMULATIVE THROUGH JUNE 8, 2017

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16

Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16

Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	10130 Woodpark Dr.	08/05/16	952	\$2,056.32	CP
	X	10140 Strathmore Dr.	08/09/16	766	\$1,654.66	SC
	X	Braverman Dr. (model home)	08/16/16	2,210	\$4,773.60	HC
	X	Braverman Dr. (model home)	08/16/16	2,554	\$5,516.64	HC
	X	Braverman Dr. (model home)	08/16/16	2,853	\$6,162.48	HC
	X	8746 Bushy Hill	08/24/16	16,982	\$36,681.12	CFH
	X	3943-3953 Magnolia Ave.	09/28/16	22,590	\$48,794.40	PD
	X	8931 Sunwood Dr.	11/08/16	1,068	\$2,306.88	CH
X		9480 Cuyamaca St.	11/09/16	5,079	\$1,777.65	RS
	X	1309 Rex Lane	01/04/17	640	\$1,382.40	PD
	X	9465 Mandeville Rd.	02/06/17	906	\$1,956.96	CH
	X	9233 Willowgrove	02/09/17	624	\$1,347.84	CH
	X	10647,10653,10655,10659,10671,10677 Braverman Dr	02/10/17	15,876	\$34,292.16	HC
X		9331 Mission Gorge Rd.	02/23/17	95	\$14.25	PA
	X	8600, 8604, 8608 Camden Drive	03/03/17	6,232	\$13,461.12	HC
	X	9208 Maranda	03/17/17	670	\$1,447.20	CH
	X	9015 Willowgrove Circle	03/22/17	637	\$1,375.92	CH
X		501-589 Lantern Crest Way	03/29/17	14,322	\$5,012.70	HC
	X	9544-9580 Coolwater Way	04/04/17	17,098	\$36,931.68	HC
X		9300 Fanita Parkway	04/06/17	212	\$74.20	CO
	X	9908 Cleary Street	04/18/17	729	\$1,574.64	HC
	X	8601,8605,8609,8613,8617,8621,8625 Camden Drive	04/24/17	14,913	\$32,212.08	CFH
	X	9940 Seymour Street	04/24/17	636	\$1,373.76	HC
X		8867 Cuyamaca Street	05/02/17	4,086	\$1,430.10	RS
	X	9437 & 9445 Pryor Dr/8575,8581,8582,8588 Shanes Way	05/09/17	12,359	\$26,695.44	PA
X		1900 Weld Blvd	05/15/17	568	\$198.80	PA
	X	9502,9508,9514,9520,9526,9532,9538 Coolwater Way	05/17/17	17,446	\$37,683.36	HC
	X	8614 Carlton Oaks Blvd	05/26/17	581	\$1,254.96	CO
	X	8657,8649,8641,8633,8629,8637,8645,8653 Camden Dr	05/30/17	16,703	\$36,078.48	CFH
	X	8708,8704,8700,8696,8692,8688 Camden Dr.	05/30/17	12,578	\$27,168.48	CFH
	X	8709,8701,8693,8697,8705,8713,8717 Camden Dr.	05/30/17	14,596	\$31,527.36	CFH
TOTAL PAGE 1					\$404,217.64	

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - June 20, 2017						
Group	Location	Date	Days	Time	Attend.	Fees Applied
Cajon Park Santee School District - Custodial Meetings	Multi-Purpose	6/28 & 6/29/17	Wed & Thurs	12:00 pm - 3:00 pm	35	
Carlton Oaks PTA (Family Movie Night)	Amphitheater	5/19/17	Friday	6:00 pm - 10:00 pm	100	
Hill Creek Santee School District Out-of-School Time Programs Magnolia Trails - Girl Scouts (Meeting)	Multi-Purpose Multi-Purpose	6/5/17 6/8/17	Monday Thursday	6:15 pm - 7:30 pm 6:00 pm - 8:15 pm	60 50	
Pepper Drive Santee School District Ed Services Professional Dev. Sonshine Haven (Sonshine Club)	Learning Lab/Library Classroom	8/9 & 8/10/17 9/13/17 - 5/23/18	Wed & Thurs Wednesday	8:00 am - 3:30 pm 2:20 pm - 3:40 pm	20 35	
Rio Seco Santee School District Superintendent's Office (PLT Mtg) SSD State Preschool (Registration)	Multi-Purpose Conference Room	6/1/17 6/20 - 6/22/17	Thursday Tues - Thurs	2:45 pm - 5:00 pm 8:00 am - 3:30 pm	40 varies	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 6/9/2017
 Month 12 Week 1
 School Week 42

SCHOOL	REGULAR ED											SPECIAL ED											Total All											
	TK	EAK	5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/09/17	06/17/16	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/09/17	06/17/16	# Diff	% Diff	06/09/17	06/17/16	# Diff	% Diff
Cajon Park	111	0	0	111	99	90	105	120	114	94	108	93	934	936	-2	-0.2%	1	13	4	6	3	11	7	15	8	8	76	89	17	28.5%	1010	1011	-1	-0.1%
Carlton Hills	23	24	76	70	76	58	45	47	42	64	52	577	565	12	2.1%	3	2	3	3	5	2	7	3	3	3	31	33	-2	-6.1%	608	608	0	0.0%	
Carlton Oaks	74	82	75	82	75	65	87	75	97	88	118	761	783	-22	-2.8%	5	4	6	4	6	11	9	6	8	8	59	62	7	13.5%	820	821	-1	-0.1%	
Chet F. Harritt	25	24	79	82	82	73	55	54	52	60	64	660	645	15	2.3%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	660	661	-1	-0.1%	
Hill Creek	24	25	83	85	79	83	75	71	74	64	82	755	769	-14	-1.8%	2	2	1	2	4	6	1	0	0	0	18	17	1	5.9%	773	773	0	0.0%	
Pepper Drive	25	111	111	89	141	116	102	113	92	71	971	902	69	7.8%	0	0	0	0	0	2	2	4	2	4	10	5	5	100.0%	981	981	0	0.0%		
Pride Academy	21	23	73	67	59	60	75	54	51	56	43	582	574	8	1.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	582	584	-2	-0.3%	
Rio Seco	103	100	109	110	124	120	83	101	93	943	933	10	1.1%	5	1	1	5	7	13	7	7	8	8	54	60	-6	-10.0%	997	998	-1	-0.1%			
Sycamore Canyon	24	72	46	46	48	42	48	49	0	0	375	348	27	7.8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	375	375	0	0.0%		
SUBTOTAL	118	120	785	782	742	705	743	739	665	633	626	6558	6455	103	1.9%	3	26	12	18	19	35	38	40	28	29	248	226	22	9.7%	6806	6812	-6	-0.1%	
Alternative School	3	4	4	3	2	4	6	5	9	2	38	33	5	15.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	38	38	0	0.0%		
Santee Success	3	4	4	3	2	4	6	5	9	2	12	10	2	20.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	12	12	0	0.0%		
NPS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0.0%	
SUBTOTAL	3	4	4	3	2	4	6	5	9	2	50	43	7	16.3%	0	0	0	0	0	0	0	0	0	0	9	4	5	125.0%	59	58	1	1.7%		
TOTAL	118	120	785	785	745	745	743	691	673	646	633	6603	6488	110	1.7%	3	28	12	18	23	35	38	40	30	30	257	230	27	11.7%	6865	6870	-5	-0.1%	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

SCHOOL	PK	EAK	4yo	Total All
Cajon Park	1	0	0	1011
Carlton Hills	0	0	0	608
Chet F. Harritt	0	0	0	660
Hill Creek	0	0	0	773
Prospect Ave	0	0	0	662
Sycamore Canyon	65	0	0	443
Total PK/EAK	69	0	0	

Total Enrollment including PK	6934
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Schedule of Upcoming Events

Date	Event
June 20	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue <i>(please note location change)</i>
July 4	Independence Day – District Office Closed
July 18	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue <i>(please note location change)</i>
August 1	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue <i>(please note location change)</i>
August 15	Board Meeting; 7:00 p.m., at <i>Educational Resource Center, 9619 Cuyamaca</i> <i>(please note location change)</i>
August 21	First Day of School
September 4	Labor Day Holiday – No School/District Offices Closed
September 5	Board Meeting; 7:00 p.m. <i>Educational Resource Center, 9619 Cuyamaca</i>
September 19	Board Meeting; 7:00 p.m. <i>Educational Resource Center, 9619 Cuyamaca</i>

Reports and Presentations Item B.2. Spotlight: Transportation Department Update
Prepared by Karl Christensen
June 20, 2017

BACKGROUND:

The Transportation Department consists of 18 employees providing transportation to approximately 400 students in both General and Special education with buses traveling over 200,000 miles per year. In addition to Home to School transportation, the Department also provides buses for field trips and to the Boys and Girls Club and City of Santee Teen Center throughout the year.

Charles Myers, Director of Transportation, will provide the Board a brief report on the accomplishments, challenges, and future plans of the department.

The operating budget for the program is \$1.2 million.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. PUBLIC HEARING

1. Use of Education Protection Account Funds for 2017-18

BACKGROUND:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The Santee School District estimates that it will receive \$7,817,368 in EPA funds for the 2017-18 fiscal year. Since certificated non-management teacher salaries represent the largest portion of the District's unrestricted general fund budget, the District has determined to expend the EPA funds on this expenditure category as more fully described below:

Description	Fiscal Year:	2017-18	
	Estimate as of:	Adopted Budget	
		Sources	Uses
Estimated Total LCFF Funding		53,429,654	
Less: Estimated Property Tax Funded Portion of LCFF Funding		14,758,544	
Estimated Total State Aid Portion of LCFF Funding		38,671,110	
Less: Estimated Amount to be Received from Education Protection Account		7,817,368	
Difference		30,853,742	
Total Unrestricted Certificated Teacher Salaries (Object 1100-000, Function 1000)			19,321,246
Less: Amount to be paid from Education Protection Account Proceeds			7,817,368
Amount to be paid from other Unrestricted General Fund Sources			11,503,878

The \$7,817,368 in EPA funds is offset by a commensurate reduction in LCFF State Aid.

The public hearing should convene and permit any interested citizens to raise questions or to provide input on the use of Education Protection Account Funds in 2017-18.

Agenda Item D.1.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1.
Prepared by Kristin Baranski
June 20, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- June 6, 2017, regular meeting minutes
- June 6, 2017, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 6, 2017

MINUTES

Cajon Park School
Multi-purpose Room
10300 Magnolia
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:23 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

Tim Larson, Assistant Superintendent, Human Resources/Pupil Services

Dr. Stephanie Pierce, Assistant Superintendent, Educational Services

Lisa Arreola, Executive Assistant and Recording Secretary

President Levens-Craig announced the Board had previously met in Closed Session and announced it was moved by Member El-Hajj to ratify the appointment of Dawn Minutelli as the Director of Curriculum and Assessment; and Suzie Martin as Principal of Hill Creek School.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

Member Burns expressed his appreciation of the Hill Creek community for addressing the Board. He mentioned that as he listened to the comments, he was thinking how he would feel as a parent. Member Burns acknowledged there were several items that were justifiable; and recognized the importance of school stability. He explained it is the role of the Superintendent to appoint her management team; and the Board's role to ratify the Superintendent's decision. In return, the Board can hold the Superintendent accountable. Member Burns acknowledged that although there were great comments and points made by the public, he supported the Superintendent's recommendation. Member Burns mentioned that based on the comments, he knew the Hill Creek community would embrace and support Suzie Martin, as the new Principal. He mentioned a lot of great things would be happening at Hill Creek School; and expressed his appreciation of the public's input.

Member Ryan mentioned she echoed Member Burns' comments and expressed her appreciation to those present and expressed her gratitude for those who took the time to address the Board in person and via email. She acknowledged the Board's appreciation for their involvement in their school community and their concern for the Hill Creek students. Member Ryan shared the Board's and search committee's charge was to provide the best Administrative team for Hill Creek School. She expressed her gratitude and reminded the public they are always available by phone or via email to answer questions.

Member El-Hajj mentioned that the Board would be in remiss if they did not acknowledge Jim Rosa did a great job stepping in as Interim Principal. She expressed her appreciation of the Hill Creek community for understanding how difficult this task was. She mentioned the Board knows Mr. Rosa will do his best to assist with the changes and continue to help

the school grow. Member El-Hajj stressed the Board appreciated the community expressing their concerns; and that the Board ratified what they believe to be the best instructional leader for the school.

2. District Mission

President Levens-Craig invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited, Shaye Blackburn, 8th grade student at Cajon Park, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Superintendent Baranski shared Santee School District was fortunate to have Mrs. Dawn Minutelli return to Santee School District; and welcomed Mrs. Martin to her new role as Principal at Carlton Hills. Both Ms. Minutelli and Ms. Martin expressed their appreciation to the Board of Education. Board members welcomed Mrs. Minutelli and Mrs. Martin to their new roles.

2. Spotlight on Education: Spotlight on Education: Eighth Grade Student Academic Achievement Awards

Dr. Stephanie Pierce introduced students from each school who achieved academic excellence during the current school year and were selected to participate in this competition by their 8th grade teachers in collaboration with the school principal. The Academic Achievement Award Competition focused on the areas of writing, speech, and mathematics. Students were required to write a literature response essay, give a speech, and take a comprehensive algebra test. The participating students were:

Cajon Park Shaye Blackburn Andrew Delacruz	Chet F. Harritt Melia Parravano Madison Wyatt	PRIDE Academy Ashton Avestro Kaitlyn Helbig
Carlton Hills Abigail Bailey Andrew Schroeder	Hill Creek Carly Elliott Harmony Golden	Rio Seco Nichole Molitor Maysen Seile
Carlton Oaks Andrew Gallagher Merci Hassin	Pepper Drive Sabrina Brown Aiden Klinefelter	

Each student received a scholar ribbon. Following the introductions, the top scholar in each academic area was announced. Winners were as follows:

Speech – Kaitlyn Helbig, PRIDE Academy
Writing – Harmony Golden, Hill Creek School
Mathematics – Madison Wyatt, Chet F. Harritt

Karen Fleck, representing the Santee School District Foundation, presented Madison Wyatt with a \$100 Barbara Ramsey Scholarship check.

The overall winner of the competition was Andrew Gallagher. President Levens-Craig read and presented Andrew with a proclamation naming him the 2016-17 Eighth Grade Academic Student of the Year. Kristen Dare, representing the Chamber of Commerce, presented Andrew with a \$100 scholarship check on behalf of the Santee Chamber of Commerce. Vice Mayor Ronn Hall and City Council Member Stephen Houlahan presented a proclamation from the City of Santee proclaiming June 7, 2017 as Andrew Gallagher Day in the City of Santee.

Following the Academic Achievement Awards, the Board took a short break for a reception honoring all of the participating students.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. Wendy Smith and Candace Temple were called but were not present to address the Board. There were no public comments.

D. PUBLIC HEARING

1. 2017-18 Local Control Accountability Plan (LCAP) Annual Update

President Levens-Craig opened the public hearing on the Local Control Accountability Plan. She mentioned the LCAP was available for public review on the District's website. There were no comments. The public hearing was closed. The Board of Education will consider the approval of the LCAP at their regular meeting on June 20.

2. 2017-18 Adopted Budget

President Levens-Craig opened the public hearing on the 2017-18 Santee School District Budget. She explained the proposed budget had been available for public inspection on the district's website and the Douglas E. Giles Educational Resource Center. President Levens-Craig explained that in accordance with new regulations imposed by Senate Bill 858, the District must also report on certain elements pertaining to its projected reserves as follows:

- The district's calculated minimum required reserve for 2017-18 is \$1,964,301
- The amount of the assigned and unassigned fund balances that exceed the minimum required reserve amount is \$9,738,697
- The reasons for the district maintaining an assigned and unassigned fund balance in excess of the minimum required reserve amount are:
 - To provide an economic uncertainty reserve of at least 10% to ensure adequate cash flow and cushion against revenue declines
 - To provide a reserve for projected and potential cost increases
 - To set-aside funds for technology replenishment and replacement
 - To set-aside funds for future instructional materials adoptions and purchases
 - To set-aside funds for replacement of aging busses

There were no comments. The public hearing was closed. The Board of Education will consider approval of the adopted budget at their regular meeting on June 20.

3. Recycling of Obsolete Instructional Materials

President Levens-Craig opened the public hearing on Recycling of Obsolete Instructional Materials. She mentioned that in accordance with Education Code 60510, the Governing Board of the school district may dispose of surplus or undistributed obsolete instructional materials that are usable for educational purposes by donating them to children or adults in the State of California or foreign countries for the purpose of increasing the general literacy of the people. There were no public comments. The public hearing was closed.

E. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Acceptance of Donations**
- 2.3. **Approval of Consultants and General Service Providers**

- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.5. Adoption of Resolution No. 1617-44, to Establish Temporary Interfund Transfers
- 2.6. Approval of Agreement with City of Santee for Transportation Services
- 2.7. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.8. Approval of Extension of Memorandum of Understanding with Reinterpret for Use of Cajon Park Annex
- 2.9. Approval/Ratification of Annual Agreements for 2017-18
- 2.10. Authorization to Sell/Dispose of Surplus Items
- 2.11. Adoption of Resolution No. 1617-46 Authorizing the Execution of Documents with Wells Fargo Equipment Finance, Inc. and Delivery of Equipment Under a Master Governmental Lease-Purchase Agreement and Supplement No. 81952-401 for the Purchase of Three 76 Passenger Buses
- 2.12. Approval of System Data Agreement with County of San Diego Health and Human Services Agency for CALWIN Data Extract of Confidential Files
- 2.13. Approval of Agreement with Air Pollution Control District County of San Diego for a 2017 Carl Moyer Program State Reserve Fund Grant
- 2.14. Adoption of Resolution No. 1617-47 to Authorize Piggyback on South County Support Services Agency Bid #14005 School Bus for Purchase of One 76 Passenger School Bus Using 2017 Carl Moyer Grant Funds
- 3.1. Approval of Nonpublic Master Contract Appendix A with Devereux Advanced Behavior Health for Speech Therapy and Occupational Therapy Services
- 4.1. Personnel, Regular
- 4.2. Approval of Short Term Positions
- 4.3. Approval of Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Department of Education
- 4.4. Approval to Submit a Kaiser Permanente Southern California Regional San Diego Medical Center Grant Application

Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>_____</u>
<i>Vote:</i>	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>	<u>_____</u>	<u>_____</u>

F. DISCUSSION AND/OR ACTION ITEMS

Business Services

- 1.1. Projects on Office of Public School Construction (OPSC) Unfunded Approvals List
 Karl Christensen, Assistant Superintendent of Business Services, mentioned that on June 5, the State Allocation Board acted to move the three projects the District has on the Unfunded Approvals List to one designated with Lack of AB55 Loans. He explained this puts these projects one step closer to getting an apportionment of funds when the State sells Bonds in the Fall authorized by the voters with Prop 51 on last November's ballot. With this action, the District has until the afternoon of June 8 to submit a Priority Funding Request Letter for this round to the OPSC for one or more of these projects. This certifies that we are, or will be, shovel ready to construct the projects once funds are apportioned by the State Allocation Board. Mr. Christensen mentioned the Unfunded Approvals process at the OPSC is a bit convoluted and presented a summary of the process and various scenarios for discussion. He explained there are two lists maintained by the OPSC:
 - a. Unfunded Approvals List – approximately \$368 million in project funding, including our three projects which are all below the \$100 million mark
 - i. Projects on this list were approved by SAB on June 5th to be placed on the Unfunded List (Lack of AB 55 Loans) – These projects are now assigned Prop 51 bond authority
 - b. Workload List or Acknowledged Projects List – approximately \$2 billion in additional project funding not yet approved

Mr. Christensen reviewed the list of the projects and scenarios.

Scenario 1: District does not submit Priority Funding Letter by June 8th

- a. Result = 1 occurrence, project remains at the same position on the Unfunded Approvals List

Scenario 2: District submits Priority Funding Letter by June 8th but does not submit Fund Release

- a. Result = 1 occurrence, project moved to bottom of Unfunded Approvals List with new Unfunded Approval Date same as date Fund Release was due

Scenario 3: District does not submit Priority Funding Letter by June 8th and does not submit one in November/December window

- a. Result = 2 occurrences, project taken off list requiring reapplication in the future, in which case the project would be put on the bottom of the Workload List

Scenario 4: District submits Priority Funding Letter by June 8th, does not submit Fund Release, submits Priority Funding Letter in November/December, does not submit Fund Release

- a. Result = 2 occurrences, project taken off list requiring reapplication in the future, in which case the project would be put on the bottom of the Workload List

Mr. Christensen mentioned Administration recommended submitting Priority Funding Request Letters for the Pepper Drive and Rio Seco Portable projects in this round; since these projects would need to be done in Spring and Summer of next year. He explained Administration proposes to wait to submit a Priority Funding Request Letter on the Cajon Park YALE expansion project until November/December to buy us some more time to discuss and plan.

Mr. Christensen explained, the District would receive one occurrence; and maintain our same place on the list. He mentioned this would provide more time for discussion; and the District could submit a funding letter in November/December. Mr. Christensen explained this would avoid the District receiving another occurrence and submit a fund release request when the funds are apportioned. He added that if the District submits in November/December, this would be a portion of the Spring bond sale and the funds would not be received in time to contract for the work and have the project completed in the summer. Christensen explained the following timeline. He clarified the project costs were rough estimates.

Site	Project Description	Application Number	SAB Project Cost	State Grant Amount	District Match Required by SAB	Revised Project Cost	Estimated District Match Already Expended	Estimated District Match Remaining	Position on Jan 2017 Unfunded Approvals List
Pepper Drive	Replace 3 portables, renovate 2 portables; site data and electrical infrastructure upgrade	57/68361-00-011	3,760,200	2,256,120	1,504,080	4,000,000	100,000	1,643,880	75,568,461
Rio Seco	Replacement of 4 Project SAFE portables	57/68361-00-010	432,017	259,210	172,807	500,000	50,000	190,790	30,195,941
Cajon Park	*YALE Preschool expansion to old JH site; rooftop solar on new JH building	57/68361-00-012	704,507	422,704	281,803	1,500,000	\$0,000	1,027,296	99,084,020
District Total:			4,896,724	2,938,034	1,958,690	6,000,000	200,000	2,861,966	

*\$2 million project cost if solar included

President Levens-Craig inquired on the Board's perspective on the timeline and matching funds from the District. Member Burns asked that the minutes show that the District's \$1.8 million in matching funds were from the sale of the Renzulli property. He added that as the projects move forward, discussion be held on the variety of portables that are better suited for YALE. Member Ryan moved approval for the District to submit funding request letters for Pepper Drive and Rio Seco projects.

Motion: Ryan *Levens-Craig* Aye *Burns* Aye
Second Fox *El-Hajj* Aye *Ryan* Aye
Vote: 5-0 *Fox* Aye

1.2. Approval of YALE Preschool Program Fee Increase

Mr. Christensen explained that at the last Board meeting, Administration presented information regarding a need to increase fees for the YALE Preschool Program. At that time, Administration is proposing an approximate 15% increase in the full-time rate and an approximate 20% increase in the part-time rates. He mentioned that the Board had asked Administration to explore additional options that would provide more of a cushion for future potential compensation increases in relation to negotiations, response to minimum wage requirements, and possible restructuring of salaries for YALE staff to better attract and retain qualified staff. Mr. Christensen mentioned the option being proposed tonight is an approximate 18% increase in the full-time rate and an approximate 22% increase in the part-time rates. He explained the proposed increase would still allow the District's fee structure to remain in the same relative competitive position compared with other preschool programs offered in the surrounding area. Mr. Christensen mentioned administration recommended approval of the proposed fee increase to be effective August 21, 2017. Member Burns moved approval.

Motion: Burns *Levens-Craig* Aye *Burns* Aye
Second Fox *El-Hajj* Aye *Ryan* Aye
Vote: 5-0 *Fox* Aye

1.3. Drinking Water Lead Testing Results

Mr. Christensen explained that in accordance with recently enacted State Water Resources Control Board regulations, in March the District requested lead testing be conducted by our local water authorities, Helix Water in the case of Pepper Drive school and Padre Dam Municipal Water District in the case of our other eight schools. Five drinking fountain locations were tested at each school and the results of those tests were presented as follows:

INITIAL TESTS: MARCH 2017			
School or Facility	# of Locations Tested	Tested By	Results
Cajon Park	4	Padre Dam Municipal Water District	3 Not Detectable 1 Below Action Level
Cajon Park Annex	1	Padre Dam Municipal Water District	1 Below Action Level
Carlton Hills	5	Padre Dam Municipal Water District	All Not Detectable
Carlton Oaks	5	Padre Dam Municipal Water District	All Not Detectable
Chet F Harritt	5	Padre Dam Municipal Water District	All Not Detectable
Hill Creek	5	Padre Dam Municipal Water District	All Not Detectable
Pepper Drive	5	Helix Water District	All Not Detectable
PRIDE Academy	5	Padre Dam Municipal Water District	All Not Detectable
Rio Seco	5	Padre Dam Municipal Water District	All Not Detectable
Sycamore Canyon	5	Padre Dam Municipal Water District	All Not Detectable
RETESTS: MAY 24, 2017			
School or Facility	# of Locations Retested	Tested By	Results
Cajon Park	1	Padre Dam Municipal Water District	Below Action Level
Cajon Park Annex	1	Padre Dam Municipal Water District	Below Action Level

He explained test results for all locations were either not detectable or below the action level of 15 parts per billion set by the Environmental Protection Agency and adopted by the State of California; and explained content below 5 parts per billion is considered not detectable. There were two locations found to be at or above the detectable limit and well below the action level.

- The tunnel at Cajon Park tested at 5 parts per billion; and
- Cajon Park Annex tested at 6 parts per billion

Although test results at these two locations were well below the action level, out of an abundance of caution, these locations were taken out of service on May 24th. A new fixture was installed at the Cajon Park Annex location and retest samples were taken at both locations on May 24th. Test results came back at 8-parts per billion at both locations, still well below the action level but, nonetheless, detectable. These fountains and all fountains at CP Annex will remain out of service and bottled water will continue to be provided at Cajon Park Annex. He explained the reason for leaving all fountains out of service at Cajon Park Annex and not at the Cajon Park Main Campus is that only one fountain location was tested at Cajon Park Annex. Therefore, lead content is unknown for the other locations. Four locations were tested at the CP Main Campus and only one had detectable levels; giving reasonable certainty that detectable lead content is isolated to this location. While these two locations are out of service, Administration is researching various options, including installing water bottle refill stations with filtration systems.

Mr. Christensen mentioned Joe Guzzino, Water Quality Specialist at Padre Dam, who conducted the water sampling at eight schools was present to address any questions from the Board regarding the test results. President Levens-Craig confirmed her understanding that lead level at Santee School District schools were either not detectable or below the action level of 15 parts per billion set by the Environmental Protection Agency and adopted by the State of California. Mr. Guzzino confirmed that there were no corrective actions required by the District; and was safe to drink. Member Burns asked how often he recommended the water be tested at the two locations found to be at or above the detectable limit and well below the action level. Mr. Guzzino explained that since the levels were well below the action level of 15, no additional testing was required. He also mentioned that the State is looking into making this an annual requirement. Member El-Hajj asked if a student would have a similar exposure to lead from the school water and their water at home. Mr. Guzzino explained it was very possible. He mentioned that Padre Dam conducts a variety of tests and the results are very similar within Santee. President Levens-Craig expressed gratitude towards Mr. Guzzino for being present to answer their questions.

1.4. Adoption of Resolution No. 1617-45 of the Board of Education of the Santee School District Authorizing the Sale and Issuance of Not To Exceed \$14,000,000 Aggregate Principal Amount of Santee School District General Obligation Refunding Bonds, in One or More Series, Approving the Forms of and Authorizing the Execution and Delivery of One or More Escrow Agreements Bond Purchase Agreements and Continuing Disclosure Certificates, Approving the Form, and Authorizing a Method for Review and Approval by Members of Said Board, of One or More Official Statements, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions in Connection Therewith

Mr. Christensen presented Resolution No. 1617-45 for adoption Authorizing the Sale and Issuance of Not to Exceed \$14,000,000 Aggregate Principal Amount of Santee School District General Obligation Refunding Bonds, in One or More Series. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Educational Services

- 2.1. Approval of English Language Arts/English Language Development Instructional Materials, Kindergarten – Grade 5**
- 2.2. Approval of English Language Arts/English Language Development Instructional Materials, Grades 6 – 8**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, invited Dan Prouty, Director of Instructional Technology; and the ELA/ELD pilot team members, Lori Meaux, Melanie Hirahara, Monica Roque, and Daniel Saksa. Dr. Pierce shared the last adoption had taken place in 2001.

Mr. Prouty provided the background on the adoption. He mentioned that during 2016-17, 34 teachers, grades K-5 piloted two, state-adopted ELA/ELD instructional materials: *Benchmark Advance* (Benchmark Education Company) and *Reading Wonders* (McGraw-Hill); and 17 teachers, grades 6-8, piloted two, state adopted ELA/ELD instructional materials: *StudySync* (McGraw-Hill); and *Amplify* (Amplify Education, Inc.)

Ms. Hirahara shared the committee's review and mentioned all grade level teams, K-5, determined McGraw-Hill *Reading Wonders* as the curriculum that most closely matched the students' instructional needs. She shared *Reading Wonders* overall rubric score = 4.2. on a 5-point scale; and *Benchmark* overall rubric score = 3.4 on a 5-point scale. Ms. Roque shared the grade level teams, 6-8, determined *Amplify* as the curriculum that most closely matched our students' instructional needs. *Amplify* overall rubric score = 3.8 on a 5-point scale; and *StudySync* overall rubric score = 3.6 on a 5-point scale. Member Levens-Craig inquired on why *Amplify* was selected over *StudySync* by such a small point margin. Ms. Meaux shared both programs had similar content. However, the students found *Amplify* to be more engaging. Mr. Saksa shared the instructional shifts and pilot teacher feedback for *Wonders*.

Instructional Shifts:

- Building knowledge through content-rich nonfiction and informational text in addition to literature
- Reading, writing, and speaking grounded in evidence from text
- Regular practice with complex text and academic vocabulary

***Wonders* Teacher Pilot Teacher Feedback:**

- All components of the publisher materials are online and editable for teachers. Students are actively engaged in online literacy and writing skills.
- There are integrated and designated ELD lessons and resources for each lesson. The ELD lessons and resources are linked to the ELA core curriculum.
- Many resources and strategies to differentiate student learning needs
- Instructional materials include online games, parent access, library, skill builders, and assessments.
- Assessments and performance tasks met and exceeded committee members' expectations.
- Excellent support from publisher for support and professional learning. Responsive to teacher feedback.

Ms. Meaux shared the and pilot teacher feedback for *Amplify*.

***Amplify* Teacher Pilot Teacher Feedback:**

- All components of the publisher materials are online and are user friendly. Students are actively engaged in online literacy and writing skills.
- There are integrated and designated ELD lessons and resources. The ELD lessons and resources are linked to the ELA core curriculum.
- High level of student engagement and student interest with curriculum, Quest activities, and daily lessons.
- High degree of scaffolding supports available for writing instruction.
- Assessments and performance tasks met and exceeded committee members' expectations.
- Offers a clear scope and sequence for curriculum planning.

Ms. Meaux shared that in May, the District held DELAC and DAC parent and community presentations; parents notified of materials fair via school messenger, District/school Websites, and parent flyers. Classroom teachers in grades K - 5/6 and in grades 6 – 8 reviewed instructional materials and each attended site presentation by the pilot teachers. She shared K – 8 teachers voted on materials pursuant to AR 6161.1. and results were as follows:

- 97.8% of K - 5/6 teachers voted for *Reading Wonders*
- 70.5% of 6 – 8 teachers voted for *Amplify Education*

Ms. Prouty shared the implementation timeline was as follows:

- Upon Board approval of materials, McGraw-Hill and Amplify Education will be able to ship materials to the school sites in August.
- The goal is for teachers to receive materials the week of August 14, and for students to receive materials on August 21, the first day of school.
- The first ELA/ELD training session for teachers is scheduled for August 14th.
- Teachers will continue professional learning through school-based training, coaching, and lesson modeling during 2017-2018 school year to further support implementation.
- Materials will be purchased through 2024-2025 school year.

Member Burns expressed his appreciation to the committee and the teachers for their work on piloting the materials; and moved approval for items F.2.1. and F.2.2.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

Human Resource/Pupil Services

3.1. Approval of Agreement with PeopleAdmin for Online Automation of Personnel Actions and Electronic Retention of Employee Information

Tim Larson, Assistant Superintendent of Human Resources Pupil Services, mentioned that over the past year, Administration had been researching online programs to store personnel files. He explained that the program that best fit the District's needs was Talent Ed by PeopleAdmin. Mr. Larson mentioned Talent Ed is an online program that streamlines many HR functions while also providing the e-filing component; and provided an overview of the program's functions. He shared a success story from a local district and shared they were strong advocates for what is had done to their human resources department. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

G. BOARD POLICIES AND BYLAWS

1.1. Second Reading: New Board Policy 3515.7 Firearms on School Grounds

New Board Policy 3515.7 Firearms on School Grounds was presented for a second reading and approval. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

1.2. First Reading: Revised Board Policy and New Administrative Regulation 5145.3, Nondiscrimination/Harassment

Revised Board Policy and New Administrative Regulation 5145.3, Nondiscrimination/Harassment was presented for a first reading. Revised BP and New Administrative Regulation 5145.3 will return to the next meeting for a second reading and request for approval.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared a copy of the letter to the California Public Utilities Commission expressing the District's opposition to the alternate route for the San Diego Gas Electric gas pipeline. She reminded the Board it was time again to file Officeholder and Candidate Campaign Statement – Form 470; Superintendent Baranski inquired on the Board's attendance to the CSBA Annual Education Conference and Trade Show; and shared a draft of agenda topics for the upcoming meeting regarding the Santee Success Program.

President Levens-Craig inquired on the Board's attendance to the Santee School District Foundation Golf Tournament. She mentioned she enjoyed Jerelyn Lindsay's retirement party and seeing the former

retirees. President Levens-Craig shared enjoying being at the schools serving ice cream. She mentioned she was planning on sharing the great data results from the TLC grant but would wait until the presentation at the at upcoming meeting. Member El-Hajj mentioned she enjoyed Jerelyn Lindsay's retirement party. Member Burns mentioned he was looking forward to the promotions; and shared it was nice to see his nephew being recognized during the Academic Achievement awards. Member Fox shared enjoying being at the school sites and helping serve the ice cream sundaes. Member Ryan shared an article from CSBA, *The School Board Role in Creating Board the Conditions for Student Achievement*. She mentioned it would be great for the Board to read the article before their norms workshop in the summer. Member Ryan mentioned CSBA is in the process of hiring local personnel for localized advocacy.

Member Burns spoke to the comments from closed session and asked that they be included for public record. He mentioned that he understood there was part of the community that was hurting and asked the Board and Administration to support and embrace the Hill Creek community to help them go through the transition. He stressed that he was confident with the Board's earlier decision. Mr. Burns mentioned there were comments on lack of communication. He explained that the law limits what can be shared and sometimes information cannot be provided. Mr. Burns mentioned he was confident the school community would do well in the transition.

I. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Anticipated Litigation**
2. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
3. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 9:27 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:55 p.m. and reported it was moved by Member Levens-Craig, seconded by Member Fox, and carried 5-0 to ratify participating in a former RDA funding lawsuit._

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

K. ADJOURNMENT

With no further business, the regular meeting of June 6, 2017 was adjourned.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

June 6, 2017
MINUTES

Cajon Park School
Computer Room
10300 Magnolia Avenue
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Barbara Ryan, Member
Dustin Burns, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda.

President Levens-Craig explained Board Bylaw 9323 allowed speakers to address the Board for not more than five minutes; and the full-time allotment for public comment about a particular agenda item would not exceed 20 minutes. She noted, that by consensus, the Board may increase or decrease this time; and the chair shall endeavor to alternate speakers for and against the course of action under discussion. President Levens-Craig mentioned that there is an item for discussion during closed session and the time to address the public would be limited to twenty minutes. Member Burns suggested that in the interest of time and to allow the maximum number of speakers to address the Board, speakers be limited to less than five minutes each. President Levens-Craig mentioned that they could limit the speakers at the closed session; and allow the remaining to address the Board during public communication during the regular meeting at 7:00 pm. It was the Board's consensus to limit each speaker at three minutes. Lynn McCarthy, Christina Meehan, Wendy Smith, Stefani Hodges, Patty Wilber, Danielle Cheary, Laurie Spellacy, Julie Lafreniere, Cindy Lafreniere, Tiffany Bickford, Carter Mattingly, Tasha Jacobson, Cara Cadwell, Megan Manley, Chris Hiller, and Jennifer Scott addressed the Board and asked that they reconsider keeping Jim Rosa as the Principal of Hill Creek School. The Board expressed their gratitude to the speakers for their comments.

C. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Public Employment** (Gov't. Code § 54957)

Titles: Principal and Director

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:35 p.m. and President Levens-Craig reported the Board had previously in Closed Session and announced it was moved by Member El-Hajj to ratify the appointment of Dawn Minutelli as the Director of Curriculum and Assessment; and Suzie Martin as Principal of Hill Creek School. Motion passed.

Motion: El-Hajj
Second Ryan
Vote: 5-0

Ryan Aye
Levens-Craig Aye
El-Hajj Aye

Fox Aye
Burns Aye

E. ADJOURNMENT

With no further business, the June 6, 2017 special meeting was adjourned at 7:10 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

Consent Item E.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
June 20, 2017

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$0, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - June 20, 2017

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
			(NONE)					
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Wed-Sun, 06/21/17 - 06/25/17	Heather Glanz Gillian Ryan	Rio Seco PRIDE	K-12 Alliance Leadership Training	Irvine	\$0 \$0	*\$0 *\$0	*K-12 Alliance/WestED *K-12 Alliance/WestED	This leadership training will focus on ways to engage colleagues in training, reflect, analysis, and action planning to improve student learning and achievement. *K-12 Alliance/WestED is funding all travel expenses.

Consent Item E.2.2.
 Prepared by Karl Christensen
 June 20, 2017

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of May 2017:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-241919 TO 14-252284	\$366,473.34
0900	N/A	
1200	14-244824 TO 14-244824	\$36.38
1300	14-242766 TO 14-252282	\$97,793.06
1400	N/A	
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-244820 TO 14-244820	\$13,480.50
3500	N/A	
4000	14-248459 TO 250967	\$2,638.92
6300	14-241926 TO 14-249127	\$9,673.59
		\$490,095.79

Student Body Warrants issued for the period of May 2017:

\$3,751.80

Payroll Warrants issued for the period of May 2017:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$4,665,458.37
12 00	\$20,988.09
13 00	\$91,337.91
14 00	
25 18	
63 00	\$192,895.21
\$4,970,679.58	

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of May as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,464,527.17 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Consent Item E.2.3.
 Prepared by Karl Christensen
 June 20, 2017

Approval/Ratification of Purchase Orders

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of May 2017:

AMOUNT	LOCATION
\$ 18,569.24	PEPPER DRIVE SCHOOL
\$ 10,297.81	CARLTON HILLS SCHOOL
\$ 17,336.87	SYCAMORE CANYON SCH
\$ 35,468.95	PROSPECT AVENUE SCH
\$ 2,328.51	CAJON PARK SCHOOL
\$ 16,156.55	CHET F HARRITT SCH
\$ 24,964.65	CARLTON OAKS SCHOOL
\$ 21,779.28	RIO SECO SCHOOL
\$ 4,242.25	HILL CREEK SCHOOL
\$ 68.98	ALTERNATIVE SCHOOL
\$ 870.00	SUPERINTENDENT DEPT
\$ 9,521.95	BUSINESS SERVICES
\$ 15,713.79	HUMAN RESOURCES
\$ 5,398.51	EDUCATIONAL SERVICES
\$ 4,520.44	SPECIAL EDUCATION
\$ 499.39	EDUCATIONAL PROJECTS
\$ 1,675.00	PUPIL SERVICES
\$ 8,362.37	DISTRICT LIBRARY
\$ 37,048.16	PROJECT SAFE
\$ 9,450.64	TECHNOLOGY SERVICES
\$ 241.47	OPERATIONS/CUSTODIAL
\$ 17,905.62	MAINTENANCE
\$ 80,128.97	TRANSPORTATION
\$ 4,594.02	FACILITIES MODERNIZATION
\$ 24,882.69	WAREHOUSE
\$ 306.46	CENTRAL KITCHEN
\$ 372,332.57	Total Purchase Orders – May 2017

RECOMMENDATION:

Administration recommends approval of purchase orders #0000002925 through #0000003145 issued May 1, 2017 through May 31, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$372,332.57, is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF MAY 2017

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000000727	7/1/2017	0100	KONICA MINOLTA	092	ANNUAL COPIER CHARGES IN PUBS INCREASED ANNUAL AMOUNT	\$10,000.00 \$2,000.00 NEW TOTAL \$12,000.00
0000000840	7/6/2017	0100	CONSOLIDATED ELECTRIC SUPPLY	075	ELECTRICAL SUPPLIES INCREASED ANNUAL AMOUNT	\$4,000.00 \$2,500.00 NEW TOTAL \$6,500.00
0000000868	7/8/2017	0100	PEARSON	067	PROTOCOLS INCREASED ANNUAL AMOUNT	\$13,000.00 \$2,000.00 NEW TOTAL \$15,000.00
0000000882	7/25/2016	0100	AARDVARK PEST CONTROL	075	ANNUAL PEST CONTROL SERVICES INCREASED ANNUAL AMOUNT	\$23,646.00 \$2,500.00 NEW TOTAL \$26,146.00
0000000949	7/27/2017	0100	KONICA MINOLTA	076	ANNUAL COPIER CHARGES IN TRANSPORTATION INCREASED ANNUAL AMOUNT	\$100.00 \$50.00 NEW TOTAL \$150.00
0000002534	2/27/2017	0100	DEPARTMENT OF MOTOR VEHICLES	076	VEHICLE CODE BOOK ADDED SHIPPING CHARGES	\$36.26 \$11.74 NEW TOTAL \$48.00
0000002830	4/6/2017	0100	SCHOOL LIFE	002	CUSTOM MEDALLIONS ADDED SHIPPING CHARGES	\$126.07 \$15.78 NEW TOTAL \$141.85
0000002897	4/24/2014	0100	HOME DEPOT	075	EMERGENCY SERVICES - ERC FLOOD ADDED AMOUNT INCORRECTLY	\$14.50 \$58.94 NEW TOTAL \$73.44
0000003097	5/25/2017	0100	GOPHER SPORT	005	PE SUPPLIES ADDED SHIPPING CHARGES & ADD'L SALES TAX	\$1,044.49 \$177.55 NEW TOTAL \$1,222.04

PURCHASE ORDER LISTING
MAY 2017
BY SITE

PO NBR	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000002928	5/1/2017	TOBY'S CANDLE COMPANY	ADMISSIONS	0100	\$ 240.00	002	PEPPER DRIVE SCHOOL
0000002930	5/1/2017	SEHI COMPUTER PRODUCTS INC	REPLACEMENT LAMP	0100	\$ 241.32	002	PEPPER DRIVE SCHOOL
0000002940	5/2/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - PD	0100	\$ 1,141.53	002	PEPPER DRIVE SCHOOL
0000002949	5/4/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 186.71	002	PEPPER DRIVE SCHOOL
0000002966	5/8/2017	JONES SCHOOL SUPPLY CO INC	SUPPLIES	0100	\$ 152.68	002	PEPPER DRIVE SCHOOL
0000003013	5/11/2017	DEMCO INC	SUPPLIES	0100	\$ 92.61	002	PEPPER DRIVE SCHOOL
0000003080	5/23/2017	DEPARTMENT OF GENERAL SERVICES	DSA PLAN CHECK FEES - PD	2538	\$ 10,973.50	002	PEPPER DRIVE SCHOOL
0000003083	5/24/2017	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	0100	\$ 1,398.00	002	PEPPER DRIVE SCHOOL
0000003084	5/24/2017	HORNBLLOWER CRUISES & EVENTS	8TH GRADE PROMO EVENT - PD	0100	\$ 4,142.89	002	PEPPER DRIVE SCHOOL
			TOTAL		\$ 18,569.24		PEPPER DRIVE SCHOOL Total
0000002925	5/1/2017	KNOTT'S BERRY FARM YOUTH SALES	ADMISSIONS	0100	\$ 1,920.00	003	CARLTON HILLS SCHOOL
0000002991	5/10/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES TO INSTALL BENCHES	0100	\$ 24.27	003	CARLTON HILLS SCHOOL
0000003007	5/11/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - CH	0100	\$ 3,917.91	003	CARLTON HILLS SCHOOL
0000003035	5/17/2017	SCHOLASTIC INC	READING BOOK - CH	0100	\$ 10.50	003	CARLTON HILLS SCHOOL
0000003063	5/19/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 165.78	003	CARLTON HILLS SCHOOL
0000003085	5/24/2017	EDMENTUM, INC	SOFTWARE LICENSE	0100	\$ 1,600.00	003	CARLTON HILLS SCHOOL
0000003098	5/25/2017	YMCA - SANTEE	ADMISSIONS	0100	\$ 800.00	003	CARLTON HILLS SCHOOL
0000003142	5/31/2017	BEST BUBBLE PARTIES	ASSEMBLY FEES	0100	\$ 625.00	003	CARLTON HILLS SCHOOL
0000003143	5/31/2017	LEARNING A-Z	LICENSE RENEWAL	0100	\$ 1,234.35	003	CARLTON HILLS SCHOOL
			TOTAL		\$ 10,297.81		CARLTON HILLS SCHOOL Total
0000002949	5/4/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 105.08	004	SYCAMORE CANYON SCH
0000002973	5/9/2017	SCHOOL LIFE	ATTENDANCE INCENTIVES	0100	\$ 24.08	004	SYCAMORE CANYON SCH
0000003012	5/11/2017	SEHI COMPUTER PRODUCTS INC	REPLACEMENT LAMP - SC	0100	\$ 150.44	004	SYCAMORE CANYON SCH
0000003024	5/15/2017	BLICK ART MATERIALS	ART SUPPLIES - SC	0100	\$ 79.43	004	SYCAMORE CANYON SCH
0000003025	5/15/2017	COMPANION CORPORATION	LIBRARY CODING LABELS - SC	0100	\$ 144.30	004	SYCAMORE CANYON SCH
0000003026	5/15/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - SC	0100	\$ 2,272.90	004	SYCAMORE CANYON SCH
0000003067	5/22/2017	FUNBELIEVABLE PLAY LLC	ADMISSIONS	0100	\$ 300.00	004	SYCAMORE CANYON SCH
0000003068	5/22/2017	YMCA - SANTEE	ADMISSIONS	0100	\$ 300.00	004	SYCAMORE CANYON SCH
0000003121	5/30/2017	EWING IRRIGATION PRODUCTS	PLUMBING SUPPLIES	4000	\$ 13,076.03	004	SYCAMORE CANYON SCH
0000003128	5/31/2017	SKULLS UNLIMITED INT. INC.	CLASSROOM MATERIALS	0100	\$ 733.77	004	SYCAMORE CANYON SCH
0000003130	5/31/2017	AMAZON.COM	CLASSROOM MATERIALS	0100	\$ 150.84	004	SYCAMORE CANYON SCH
			TOTAL		\$ 17,336.87		SYCAMORE CANYON SCH Total
0000002949	5/4/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 883.93	005	PROSPECT AVENUE SCH
0000002975	5/9/2017	BEARCOM WIRELESS	2-WAY RADIO	0100	\$ 199.34	005	PROSPECT AVENUE SCH
0000002977	5/9/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 34.46	005	PROSPECT AVENUE SCH
0000002983	5/10/2017	SANTANA BOYS BASKETBALL	COMPETITION FEES	0100	\$ 50.00	005	PROSPECT AVENUE SCH
0000002987	5/10/2017	AQUATICA SAN DIEGO GRP PROG	ADMISSIONS	0100	\$ 1,306.00	005	PROSPECT AVENUE SCH
0000003005	5/11/2017	DATEL SYSTEMS	ELECTRONIC EQUIP - PA	0100	\$ 501.04	005	PROSPECT AVENUE SCH
0000003006	5/11/2017	APPLE INC	MACBOOKS - PA	0100	\$ 18,395.95	005	PROSPECT AVENUE SCH
0000003027	5/15/2017	DATEL SYSTEMS	KEYBOARDS - PA	0100	\$ 2,047.25	005	PROSPECT AVENUE SCH
0000003031	5/16/2017	APPLE INC	LAPTOP CASES - PA	0100	\$ 1,076.42	005	PROSPECT AVENUE SCH
0000003037	5/17/2017	VOYAGER SOPRIS LEARNING INC	CLASSROOM SUPPLIES	0100	\$ 213.24	005	PROSPECT AVENUE SCH
0000003039	5/17/2017	BENCHMARK EDUCATION CO	CLASSROOM MATERIALS	0100	\$ 2,973.19	005	PROSPECT AVENUE SCH
0000003041	5/17/2017	ROCHESTER 100 INC	CLASSROOM SUPPLIES	0100	\$ 170.68	005	PROSPECT AVENUE SCH
0000003066	5/22/2017	TEACHER SYNERGY LLC	CLASSROOM SUPPLIES	0100	\$ 42.99	005	PROSPECT AVENUE SCH
0000003073	5/23/2017	AWARDS BY NAVAJO	AWARDS	0100	\$ 49.99	005	PROSPECT AVENUE SCH
0000003074	5/23/2017	AMAZON.COM	SUPPLIES	0100	\$ 30.55	005	PROSPECT AVENUE SCH
0000003075	5/23/2017	CROWN AWARDS	AWARDS	0100	\$ 48.65	005	PROSPECT AVENUE SCH
0000003079	5/23/2017	JON MOFFAT	ASSEMBLY FEES	0100	\$ 1,000.00	005	PROSPECT AVENUE SCH
0000003096	5/25/2017	US GAMES	PE SUPPLIES - PA	0100	\$ 650.46	005	PROSPECT AVENUE SCH
0000003097	5/25/2017	GOPHER SPORT	PE SUPPLIES - PA	0100	\$ 1,209.27	005	PROSPECT AVENUE SCH

0000003100	5/25/2017	AMAZON.COM	PE SUPPLIES - PA	0100	\$	562.09	005	PROSPECT AVENUE SCH
0000003107	5/25/2017	LOWE'S STORE #1661	SUPPLIES - PA	0100	\$	160.55	005	PROSPECT AVENUE SCH
0000003133	5/31/2017	AMAZON.COM	ELECTIVE SUPPLIES - PA	0100	\$	1,894.81	005	PROSPECT AVENUE SCH
0000003137	5/31/2017	SCHOOL CHECK IN	CHECK IN BADGES - PA	0100	\$	1,286.45	005	PROSPECT AVENUE SCH
0000003140	5/31/2017	MY PARTY JUMPERS	EOY ACTIVITIES - PA	0100	\$	640.00	005	PROSPECT AVENUE SCH
			TOTAL		\$	35,468.95		PROSPECT AVENUE SCH Total
0000002951	5/4/2017	LIZARD WIZARD OF SAN DIEGO	ASSEMBLY FEES	0100	\$	300.00	006	CAJON PARK SCHOOL
0000003029	5/16/2017	SEHI COMPUTER PRODUCTS INC	REPLACEMENT LAMPS - CP	0100	\$	947.26	006	CAJON PARK SCHOOL
0000003064	5/22/2017	SEA WORLD OF CALIFORNIA	ADMISSIONS	0100	\$	1,081.25	006	CAJON PARK SCHOOL
			TOTAL		\$	2,328.51		CAJON PARK SCHOOL Total
0000002949	5/4/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	58.52	007	CHET F HARRITT SCH
0000002974	5/9/2017	HERITAGE TOURS OF SAN DIEGO	ADMISSIONS	0100	\$	808.00	007	CHET F HARRITT SCH
0000003023	5/15/2017	WILLIAM FAGAN	DJ FOR 8TH GRADE PROMOTION-CFH	0100	\$	300.00	007	CHET F HARRITT SCH
0000003112	5/30/2017	OKAPI EDUCATIONAL PUBLISHING INC	CLASSROOM SUPPLIES	0100	\$	2,737.96	007	CHET F HARRITT SCH
0000003113	5/30/2017	HEINEMANN	CLASSROOM MATERIALS	0100	\$	11,281.34	007	CHET F HARRITT SCH
0000003114	5/30/2017	SCHOLASTIC INC	CLASSROOM MATERIALS	0100	\$	970.73	007	CHET F HARRITT SCH
			TOTAL		\$	16,156.55		CHET F HARRITT SCH Total
0000002927	5/1/2017	DISNEY DESTINATIONS, LLC/	ADMISSIONS	0100	\$	12,170.00	008	CARLTON OAKS SCHOOL
0000002934	5/1/2017	BARNES AND NOBLE BOOKSELLERS	CLASSROOM SUPPLIES	0100	\$	200.00	008	CARLTON OAKS SCHOOL
0000002957	5/5/2017	PALA SUPPLY COMPANY, INC.	FUNDRAISER - CO	0100	\$	266.10	008	CARLTON OAKS SCHOOL
0000002969	5/8/2017	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	\$	1,890.00	008	CARLTON OAKS SCHOOL
0000003121	5/30/2017	EWING IRRIGATION PRODUCTS	PLUMBING SUPPLIES	4000	\$	10,438.55	008	CARLTON OAKS SCHOOL
			TOTAL		\$	24,964.65		CARLTON OAKS SCHOOL Total
0000002950	5/4/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - RS	0100	\$	5,073.93	009	RIO SECO SCHOOL
0000002953	5/4/2017	YMCA - SANTEE	ADMISSIONS	0100	\$	650.00	009	RIO SECO SCHOOL
0000003010	5/11/2017	SANTANA BOYS BASKETBALL	ENTRY FEES	0100	\$	50.00	009	RIO SECO SCHOOL
0000003011	5/11/2017	CARLTON OAKS COUNTRY CLUB	ADMISSIONS	0100	\$	2,200.00	009	RIO SECO SCHOOL
0000003019	5/15/2017	LOWE'S STORE #1661	SHADE STRUCTURE REMOVAL-RS	2538	\$	196.37	009	RIO SECO SCHOOL
0000003028	5/15/2017	REALLY GOOD STUFF INC	SUPPLIES - RS	0100	\$	84.84	009	RIO SECO SCHOOL
0000003078	5/23/2017	SUNBELT RENTALS	EQUIP. RENTAL/SHADE PROJ.	2538	\$	1,043.41	009	RIO SECO SCHOOL
0000003081	5/23/2017	DEPARTMENT OF GENERAL SERVICES	DSA PLAN CHECK FEES - RS	2538	\$	8,500.00	009	RIO SECO SCHOOL
0000003087	5/24/2017	YMCA - SANTEE	ADMISSIONS	0100	\$	830.00	009	RIO SECO SCHOOL
0000003088	5/24/2017	DELL MARKETING L.P.	PRINTER DRUM - RS	0100	\$	40.93	009	RIO SECO SCHOOL
0000003108	5/25/2017	SCHOLASTIC TEACHING RESOURCES	CLASSROOM MATERIALS	0100	\$	23.14	009	RIO SECO SCHOOL
0000003136	5/31/2017	BENCHMARK EDUCATION CO	CLASSROOM SUPPLIES	0100	\$	2,161.14	009	RIO SECO SCHOOL
0000003138	5/31/2017	DON ETHERIDGE	CONSULTANT SERVICES	0100	\$	375.00	009	RIO SECO SCHOOL
0000003141	5/31/2017	SUPER DUPEP SCHOOL COMPANY	CLASSROOM SUPPLIES	0100	\$	220.52	009	RIO SECO SCHOOL
0000003144	5/31/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATOR - RS SHADE	2538	\$	330.00	009	RIO SECO SCHOOL
			TOTAL		\$	21,779.28		RIO SECO SCHOOL Total
0000002933	5/1/2017	MYSTERY SCIENCE, INC.	MEMBERSHIP	0100	\$	999.00	010	HILL CREEK SCHOOL
0000002976	5/9/2017	OFFICEMAX CONTRACT INC	SUPPLIES	0100	\$	105.09	010	HILL CREEK SCHOOL
0000003051	5/18/2017	DIXIELINE LUMBER COMPANY	SUPPLIES	0100	\$	269.91	010	HILL CREEK SCHOOL
0000003089	5/24/2017	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	0100	\$	1,056.00	010	HILL CREEK SCHOOL
0000003109	5/25/2017	SCHOOL FURNITURE DEPOT	CLASSROOM FURNITURE	0100	\$	1,354.31	010	HILL CREEK SCHOOL
0000003129	5/31/2017	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA - HC	0100	\$	457.94	010	HILL CREEK SCHOOL
			TOTAL		\$	4,242.25		HILL CREEK SCHOOL Total
0000002949	5/4/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	68.98	015	ALTERNATIVE SCHOOL
0000003095	5/25/2017	ARLINE WOLFSON	GRAPHIC DESIGN	0100	\$	68.98		ALTERNATIVE SCHOOL Total
0000003110	5/25/2017	CARLTON OAKS COUNTRY CLUB	EVENT CATERING SERVICES	0100	\$	220.00	062	SUPERINTENDENT DEPT
			TOTAL		\$	650.00	062	SUPERINTENDENT DEPT
			TOTAL		\$	870.00		SUPERINTENDENT DEPT Total
0000002956	5/5/2017	VAVRINEK, TRINE, DAY & CO LLP	AUDIT SERVICES	0100	\$	6,700.00	064	BUSINESS SERVICES
0000002965	5/8/2017	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL	0100	\$	107.03	064	BUSINESS SERVICES
0000003082	5/24/2017	SPORTSPLEX USA, SANTEE	CLASSIFIED EMPLOYEES LUNCHEON	0100	\$	622.08	064	BUSINESS SERVICES
0000003092	5/24/2017	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL SERVICES	0100	\$	42.79	064	BUSINESS SERVICES
0000003099	5/25/2017	ARENSON OFFICE FURNITURE	TRAINING TABLES W/POWER HUB	0100	\$	2,050.05	064	BUSINESS SERVICES

0000002935	5/1/2017	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$	9,521.95	BUSINESS SERVICES Total
0000002949	5/4/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	14,622.63	HUMAN RESOURCES
0000002967	5/8/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	398.66	HUMAN RESOURCES
0000002978	5/10/2017	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$	100.00	HUMAN RESOURCES
					\$	592.50	HUMAN RESOURCES
					\$	15,713.79	HUMAN RESOURCES Total
0000003032	5/16/2017	ALLIANCE FOR AFRICAN ASSISTANCE	CONSULTANT SERVICES	0100	\$	458.51	EDUCATIONAL SERVICES
0000003047	5/17/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	100.00	EDUCATIONAL SERVICES
0000003094	5/25/2017	CARDEA SERVICES	TRAINING SERVICES	0100	\$	4,840.00	EDUCATIONAL SERVICES
					\$	5,398.51	EDUCATIONAL SERVICES Total
0000002931	5/1/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	104.00	SPECIAL EDUCATION
0000002943	5/2/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	110.00	SPECIAL EDUCATION
0000002955	5/5/2017	CRIMSON CENTER	CONSULTANT SERVICES	0100	\$	1,500.00	SPECIAL EDUCATION
0000002985	5/10/2017	DANNIS WOLIVER KELLEY	LEGAL SERVICES	0100	\$	455.20	SPECIAL EDUCATION
0000002986	5/10/2017	SUSAN BERKOWITZ, M.S.,ccc., SLP	CONSULTANT SERVICES	0100	\$	303.75	SPECIAL EDUCATION
0000002989	5/10/2017	OFFICIA IMAGING	COPIER CHARGES - VI (CO)	0100	\$	832.86	SPECIAL EDUCATION
0000003038	5/17/2017	DELL MARKETING L.P.	COMPUTER	0100	\$	669.63	SPECIAL EDUCATION
0000003044	5/17/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	225.00	SPECIAL EDUCATION
0000003045	5/17/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	300.00	SPECIAL EDUCATION
0000003046	5/17/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	20.00	SPECIAL EDUCATION
					\$	4,520.44	SPECIAL EDUCATION Total
0000002946	5/2/2017	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	0100	\$	265.06	EDUCATIONAL PROJECTS
0000002984	5/10/2017	BOUND TO STAY BOUND BOOKS INC	LIBRARY BOOKS	0100	\$	59.56	EDUCATIONAL PROJECTS
0000003091	5/24/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - SC	0100	\$	174.77	EDUCATIONAL PROJECTS
					\$	499.39	EDUCATIONAL PROJECTS Total
0000002942	5/2/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	65.00	PUPIL SERVICES
0000002944	5/2/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	354.00	PUPIL SERVICES
0000003030	5/16/2017	SUPERINTENDENT OF SCHOOLS	ADMISSIONS	0100	\$	992.00	PUPIL SERVICES
0000003061	5/19/2017	ORANGE COUNTY DEPARTMENT OF	SOFTWARE FEES	0100	\$	264.00	PUPIL SERVICES
					\$	1,675.00	PUPIL SERVICES Total
0000002948	5/2/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS	0100	\$	500.00	DISTRICT LIBRARY
0000003008	5/11/2017	CURRICULUM ASSOCIATES INC	CLASSROOM MATERIALS	0100	\$	416.37	DISTRICT LIBRARY
0000003090	5/24/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CP	0100	\$	186.00	DISTRICT LIBRARY
0000003094	5/25/2017	CARDEA SERVICES	TRAINING SERVICES	0100	\$	7,260.00	DISTRICT LIBRARY
					\$	8,362.37	DISTRICT LIBRARY Total
0000002926	5/1/2017	DELL MARKETING L.P.	PRINTER	6300	\$	189.63	PROJECT SAFE
0000002929	5/1/2017	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE	6300	\$	139.97	PROJECT SAFE
0000002936	5/1/2017	YMCA - SANTEE	ADMISSIONS	6300	\$	3,100.00	PROJECT SAFE
0000002939	5/2/2017	UZBL	iPAD CASES	0100	\$	213.35	PROJECT SAFE
0000002939	5/2/2017	UZBL	iPAD CASES	6300	\$	1,564.54	PROJECT SAFE
0000002941	5/2/2017	APPLE INC	iPADS	0100	\$	1,930.71	PROJECT SAFE
0000002941	5/2/2017	APPLE INC	iPADS	6300	\$	15,236.04	PROJECT SAFE
0000002947	5/2/2017	CITI CARDS /	SUPPLIES FOR YALE/PROJ. SAFE	6300	\$	1,240.06	PROJECT SAFE
0000002947	5/2/2017	CITI CARDS /	SUPPLIES FOR YALE/PROJ. SAFE	6300	\$	31.56	PROJECT SAFE
0000002954	5/5/2017	SYSCO FOOD SERVICES OF	FOOD SUPPLIES - PROJ. SAFE	6300	\$	1,137.60	PROJECT SAFE
0000003040	5/17/2017	SYSCO FOOD SERVICES OF	FOOD SUPPLIES FOR PROJECT SAFE	6300	\$	1,599.54	PROJECT SAFE
0000003062	5/19/2017	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	839.60	PROJECT SAFE
0000003069	5/22/2017	ORIENTAL TRADING COMPANY INC	SUPPLIES FOR PROJECT SAFE	6300	\$	118.05	PROJECT SAFE
0000003070	5/22/2017	SAN DIEGO NAT'L HISTORY MUSEUM	SUPPLIES FOR PROJ. SAFE	6300	\$	600.00	PROJECT SAFE
0000003071	5/22/2017	SPELLMAN MAGIC	CONSULTING SERVICES	6300	\$	1,200.00	PROJECT SAFE
0000003072	5/22/2017	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	60.28	PROJECT SAFE
0000003093	5/25/2017	CITI CARDS /	SUPPLIES FOR PROJECT SAFE	6300	\$	236.35	PROJECT SAFE
0000003093	5/25/2017	CITI CARDS /	SUPPLIES FOR PROJECT SAFE	6300	\$	832.69	PROJECT SAFE
0000003111	5/30/2017	YMCA - SANTEE	ADMISSIONS	6300	\$	2,950.00	PROJECT SAFE
0000003131	5/31/2017	DEPARTMENT OF SOCIAL SERVICES	YALE PRESCHOOL LICENSE FEES	6300	\$	484.00	PROJECT SAFE
0000003132	5/31/2017	SYSCO FOOD SERVICES OF	PROJECT SAFE FOOD SUPPLIES	6300	\$	1,354.19	PROJECT SAFE

0000003134	5/31/2017	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	6300	\$	1,000.00	072	PROJECT SAFE
0000003139	5/31/2017	OASIS CAMEL DAIRY	ADMISSIONS	6300	\$	990.00	072	PROJECT SAFE
			TOTAL		\$	37,048.16		PROJECT SAFE Total
0000002949	5/4/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	669.69	073	TECHNOLOGY SERVICES
0000002952	5/4/2017	GROUP VERTICAL	IPAD REPLACEMENT PARTS	0100	\$	491.51	073	TECHNOLOGY SERVICES
0000002979	5/10/2017	COX COMMUNICATIONS	INTERNET SERVICES	0100	\$	8,219.70	073	TECHNOLOGY SERVICES
0000003009	5/11/2017	DAILY JOURNAL CORPORATION	AD FOR PA SYSTEM	4000	\$	69.74	073	TECHNOLOGY SERVICES
			TOTAL		\$	9,450.64		TECHNOLOGY SERVICES Total
0000002932	5/1/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	112.33	074	OPERATIONS/CUSTODIAL
0000002981	5/10/2017	A-DISCOUNT VACUUM	SUPPLIES FOR VACUUM REPAIRS	0100	\$	129.14	074	OPERATIONS/CUSTODIAL
			TOTAL		\$	241.47		OPERATIONS/CUSTODIAL Total
0000002962	5/5/2017	KRC ROCK INC	FLOOD REPAIRS	0100	\$	657.28	075	MAINTENANCE
0000002963	5/5/2017	KRC ROCK INC	GROUNDS SUPPLIES - SC	0100	\$	565.69	075	MAINTENANCE
0000002964	5/5/2017	AMERICAN MESSAGING	REPLACE DUTY PAGER	0100	\$	33.90	075	MAINTENANCE
0000002972	5/9/2017	DIXIELINE LUMBER COMPANY	SUPPLIES FOR M&O	0100	\$	20.74	075	MAINTENANCE
0000002980	5/10/2017	WASTE MANAGEMENT OF EL CAJON -	SURPLUS WASTE REMOVAL	0100	\$	1,013.16	075	MAINTENANCE
0000002988	5/10/2017	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING/TESTING	0100	\$	1,140.00	075	MAINTENANCE
0000002990	5/10/2017	DFS FLOORING	FLOOD REPAIRS	0100	\$	450.00	075	MAINTENANCE
0000003016	5/12/2017	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	0100	\$	201.49	075	MAINTENANCE
0000003020	5/15/2017	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS - CO	0100	\$	264.00	075	MAINTENANCE
0000003021	5/15/2017	GB'S FENCE COMPANY	FENCING - CP	0100	\$	960.00	075	MAINTENANCE
0000003022	5/15/2017	MEACOR SIGNS	SIGN SUPPLIES	0100	\$	86.20	075	MAINTENANCE
0000003033	5/16/2017	GREENBRIER LAWN & TREE EXPERT CO.	LANDSCAPE WORK - HC	0100	\$	2,700.00	075	MAINTENANCE
0000003034	5/16/2017	WHITE CAP/HD SUPPLY	GROUNDS SUPPLIES	0100	\$	61.57	075	MAINTENANCE
0000003042	5/17/2017	GB'S FENCE COMPANY	FENCING AT HC	0100	\$	3,357.00	075	MAINTENANCE
0000003043	5/17/2017	GB'S FENCE COMPANY	FENCING - DO	0100	\$	1,273.00	075	MAINTENANCE
0000003049	5/18/2017	SO CAL AIR CONDITIONING SUPPLY CO	HVAC SUPPLIES	0100	\$	54.73	075	MAINTENANCE
0000003050	5/18/2017	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS	0100	\$	80.00	075	MAINTENANCE
0000003051	5/18/2017	DIXIELINE LUMBER COMPANY	SUPPLIES	0100	\$	1,079.64	075	MAINTENANCE
0000003060	5/18/2017	COUNTY OF SAN DIEGO	PERMIT FEES	0100	\$	290.97	075	MAINTENANCE
0000003077	5/23/2017	SUNBELT RENTALS	EQUIP RENTAL	0100	\$	174.37	075	MAINTENANCE
0000003115	5/30/2017	PRECISION ELECTRIC CO.	ELECTRICAL SERVICES	0100	\$	1,682.90	075	MAINTENANCE
0000003116	5/30/2017	VALLEY INDUSTRIAL SPECIALTIES	PLUMBING SUPPLIES	0100	\$	181.86	075	MAINTENANCE
0000003117	5/30/2017	PACIFICA GLASS CO., INC.	VANDALISM REPAIRS - PD	0100	\$	230.87	075	MAINTENANCE
0000003118	5/30/2017	PREMIER ROOFING INC.	ROOF REPAIRS - CNS BLDG	0100	\$	700.00	075	MAINTENANCE
0000003120	5/30/2017	LOWE'S STORE #1661	SUPPLIES	0100	\$	12.27	075	MAINTENANCE
0000003121	5/30/2017	EWING IRRIGATION PRODUCTS	PLUMBING SUPPLIES	0100	\$	410.02	075	MAINTENANCE
0000003145	5/31/2017	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	0100	\$	223.96	075	MAINTENANCE
			TOTAL		\$	17,905.62		MAINTENANCE Total
0000002937	5/1/2017	THE SOCO GROUP INC	SUPPLIES FOR ALL VEHICLES	0100	\$	524.36	076	TRANSPORTATION
0000002958	5/5/2017	SNAP-ON TOOLS	SUPPLIES FOR TRANSPORTATION	0100	\$	107.21	076	TRANSPORTATION
0000002959	5/5/2017	EAST COUNTY TRANSMISSIONS	PARTS FOR VEHICLE REPAIRS	0100	\$	308.83	076	TRANSPORTATION
0000002993	5/10/2017	INLAND KENWORTH (US) INC.	BUS REPAIRS	0100	\$	7,133.58	076	TRANSPORTATION
0000002994	5/10/2017	A-Z BUS SALES, INC.	PARTS FOR BUS REPAIRS	0100	\$	116.78	076	TRANSPORTATION
0000002995	5/10/2017	PENSKE FORD	PARTS FOR BUS REPAIRS	0100	\$	124.63	076	TRANSPORTATION
0000002996	5/10/2017	O'REILLY AUTO PARTS	PARTS FOR BUS REPAIRS	0100	\$	322.73	076	TRANSPORTATION
0000003052	5/18/2017	CREATIVE BUS SALES INC	PARTS FOR VEHICLE REPAIRS	0100	\$	3,083.70	076	TRANSPORTATION
0000003053	5/18/2017	TIRE CENTERS, LLC	BUS REPAIRS	0100	\$	497.01	076	TRANSPORTATION
0000003054	5/18/2017	GROSSMONT UNION HIGH SCHOOL DISTRICT	BUS RENTAL	0100	\$	435.05	076	TRANSPORTATION
0000003055	5/18/2017	THE LIGHTHOUSE	SUPPLIES FOR BUS REPAIRS	0100	\$	59.26	076	TRANSPORTATION
0000003056	5/18/2017	DION INTERNATIONAL TRUCKS LLC	SUPPLIES FOR BUS REPAIRS	0100	\$	388.67	076	TRANSPORTATION
0000003057	5/18/2017	NORTH COUNTY REBUILDERS	BUS REPAIRS	0100	\$	257.52	076	TRANSPORTATION
0000003058	5/18/2017	WESTERN GRAPHIX	SUPPLIES FOR LABEL MAKER	0100	\$	222.73	076	TRANSPORTATION
0000003059	5/18/2017	BRIDGESTONE HOSEPOWER LLC	VEHICLE REPAIRS	0100	\$	354.44	076	TRANSPORTATION
0000003060	5/18/2017	COUNTY OF SAN DIEGO	PERMIT FEES	0100	\$	663.03	076	TRANSPORTATION
0000003076	5/23/2017	TNT AUCTION INC.	VEHICLES FOR DISTRICT	0100	\$	17,188.62	076	TRANSPORTATION

Consent Item E.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
June 20, 2017

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22462 through #22428 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$2,796.04 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
05/24/17	22462	Lisa Arreola	Reimbursement for Emp Recognition/Safety Patrol/Board Mtg	744.99
05/31/17	22463	VOID		0.00
05/31/17	22464	WalMart	Lorene Foster assistance to family in need	200.00
06/02/17	22465	WalMart	Lorene Foster assistance to family in need	200.00
06/07/17	22466	Aquatica San Diego Group Program	Hill Creek Admission Fees	1,850.00
05/31/17	22428	VOID-WalMart	Lorene Foster check - stale dated	(200.00)
		Total Checks Written		\$2,794.99
05/31/17		May Bank Fees		1.05
		Total to be Reimbursed		\$2,796.04
		Total to Deduct from Future Reimbursement		

Consent Item E.2.5.
Prepared by Karl Christensen
June 20, 2017

Acceptance of Donations

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donation has been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$692.00	Hager Photography	Pepper Drive School
TOTAL DONATIONS RECEIVED	\$692.00		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation listed above are valued at \$692.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

**Consultant / General Service Provider Report
June 20, 2017**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Jennifer O'Reilly	Consultant	Technical Benefit Services	07/01/17 - 08/30/17	Not to Exceed \$1,000.00	Human Resources	Employee

Agreements Below Were Approved by the Board of Education and Have Exceeded Original Budgeted Amount

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Original Amount and Approval Date	Requested Increase/ Contract Total	Funding	Payment Type (Independent Contractor or Employee)
Elyse Stair	General Service Provider	Speech Services	11/4/16 - 6/21/17	\$25,000.00 - 11/15/16	\$5,000.00 / \$30,000.00	Special Education	Employee
Debra Rocha Munoz	General Service Provider	Bilingual Evaluations	7/1/16 thru 6/30/17	\$3,000.00 - 05/03/16	\$2,740.00 / \$5,740.00	Special Education	Employee

BACKGROUND:

Each year the District offers to parents a medical insurance plan for students. This plan is voluntary and is generally used by parents who do not have insurance plans that cover their children.

RECOMMENDATION:

It is recommended that the Board of Education approve the offering of student accident insurance for the 2017-18 school year, available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc. Insurance Services. The premiums are listed below:

RATE SCHEDULE

	Standard Benefit Option	High Benefit Option
School Time Coverage	\$11.00	\$25.00
24-Hour Coverage	\$75.00	\$161.00

Administration also recommends that Pacific Educators, Inc. serve as the servicing broker. This broker handles all claims and referrals from parents of students who are involved in injuries.

This recommendation supports the following District goal:

Student Well-Being

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

The District does not pay any of the premiums for this coverage.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Consent Item E.2.8.
 Prepared by Karl Christensen
 June 20, 2017

Adoption of Resolution No. 1617-49 Designating Use
 of Education Protection Account Funds for 2017-18

BACKGROUND:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state’s sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA’s revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The District estimates that it will receive \$7,817,368 in EPA funds for the 2017-18 fiscal year. Since certificated non-management teacher salaries represent the largest portion of the District’s unrestricted general fund budget, the District has determined to expend the EPA funds on this expenditure category as more fully described below:

	Fiscal Year: 2017-18	
	Estimate as of: Adopted Budget	
Description	Sources	Uses
Estimated Total LCFF Funding	53,429,654	
Less: Estimated Property Tax Funded Portion of LCFF Funding	14,758,544	
Estimated Total State Aid Portion of LCFF Funding	38,671,110	
Less: Estimated Amount to be Received from Education Protection Account	7,817,368	
Difference	30,853,742	
Total Unrestricted Certificated Teacher Salaries (Object 1100-000, Function 1000)		19,321,246
Less: Amount to be paid from Education Protection Account Proceeds		7,817,368
Amount to be paid from other Unrestricted General Fund Sources		11,503,878

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1617-49 Designating Use of Education Protection Account funds for 2017-18 to pay a portion of unrestricted certificated teacher salaries.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The \$7,817,368, in EPA funds offset by a commensurate reduction in LCFF State Aid.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

**RESOLUTION NO. 1617-49 REGARDING USE OF THE EDUCATION
PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santee School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santee School District has determined to spend the monies received from the Education Protection Act for a portion of unrestricted certificated teacher salaries in Function Code 1100.

DATED: June 20, 2017.

Board Member

Board Member

Board Member

Board Member

Board Member

Consent Item E.2.9.
Prepared by Karl Christensen
June 20, 2017

Approval of Agreement with Loomis to Provide
Armored Car Service

BACKGROUND:

For many years, the District has used the services of Loomis to pick-up cash and checks in sealed bags and deliver them to Mission Federal Credit Union for deposit. In past years, Loomis contracted directly with Mission Federal and Mission Federal billed the District through their monthly account analysis process that generates credits or charges to the District's bank accounts.

Mission Federal's current contract with Loomis expires August 1, 2017. They conducted a Request for Proposal process and decided to remain with Loomis for another two years. Their service has been consistently good, their pricing is lower than the other carriers, and they are the current vault provider for Mission Federal schools.

Due to changes in the provider's insurance requirements, the District is now required to contract directly with Loomis for Armored Car Service. The current billing and monthly account analysis process will continue.

RECOMMENDATION:

It is recommended that the Board of Education approve an Agreement with Loomis to provide Armored Car Service.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Charges and credits to District bank accounts are determined by balances and activity.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.9.



SERVICE AGREEMENT

The following paragraphs of this Service Agreement (the "Agreement") outline the agreements and understandings by and between

LOOMIS ARMORED US, LLC
("LOOMIS")
a Texas Limited Liability Company
with offices at:
2500 CityWest Blvd. Ste. 2300,
Houston, TX 77042.

and

("CUSTOMER")
a _____ corporation, located at,

This Agreement expresses and outlines the services, roles, and responsibilities of the parties. If additional locations are added to the scope of this Agreement, consistent terms and services will be maintained. These promises for such services and their related payments form the basis of this Agreement, made this _____ day of _____, _____.

Term: Service will begin on the _____ day of _____, _____ and shall continue for a period of two (2) year(s). At the expiration of the initial term, this Agreement shall automatically be extended for successive like term periods unless either party provides written notice of non-renewal at least sixty (60) days prior to the end of the then current term. CUSTOMER agrees that LOOMIS is the exclusive provider for these services for the facilities contained herein. Except as expressly stated herein, CUSTOMER understands and agrees that this Agreement contains no provision for early termination in whole or part. Either party may terminate this Agreement with five (5) days written notice in the event of bankruptcy, or insolvency of the other party. LOOMIS may terminate this Agreement with thirty (30) days written notice in the event of a material reduction or cancellation of LOOMIS' insurance.

CUSTOMER and LOOMIS agree to the following:

Schedule for Services: Conjunctive, sequential, on route pickup and delivery of items at the following location(s) to/from CUSTOMER's designated, mutually agreed-upon location(s):

LOOMIS BRANCH	UNIT # / LOCATION	MAXIMUM LIABILITY AMOUNT	SERVICE FREQUENCY	FEE for SERVICE
_____	_____	_____ per shipment	_____ per week (_____)	_____ per month
_____	_____	_____ per shipment	_____ per week (_____)	_____ per month
_____	_____	_____ per shipment	_____ per week (_____)	_____ per month
_____	_____	_____ per shipment	_____ per week (_____)	_____ per month

Premise Time: Each service location under this Agreement (regardless of the pickup/delivery points) is allotted seven (7) minutes of service time. Over seven (7) minutes, a fee of \$2.50 per one (1) minute shall be assessed. Over fifteen (15) minutes, LOOMIS may elect to depart from the CUSTOMER'S location. Should LOOMIS be requested to return, the pick-up will be rescheduled as a Special Pick-up and will be charged at an agreed upon fee prior to rendering service.

Research and Supply Fee: A fee of \$65.00 per hour plus supplies will be charged for research of LOOMIS' documents or receipts that have aged over sixty (60) days, unless it is determined to be solely an error of LOOMIS.

Excess Item Handling: A fee of \$1.50 per Item is assessed when the number of items or containers exceeds ten (10) items per shipment. An "Item" refers to the number of containers, sealed bags or other vessels LOOMIS is required to transport.

Non-Scheduled/Off-Day Service: \$45.00 per trip, per location in Urban areas. Additional fees apply for off-route and remote locations.

Holiday Service Fee: A fee of \$100.00 will be charged for the service provided on those Holidays as listed in Section 11.

Excess Liability: A fee of \$0.40 per \$1,000 or fraction thereof for any amounts which exceed the Liability Coverage per Shipment Amount.

Insurance Fee: A fee of 7% will be assessed to all services provided within this Agreement.

CUSTOMER does not desire this Excess Liability Coverage, CUSTOMER must decline Excess Liability Coverage by initialing the box below:

Decline

Reconstruction Obligations:

As explained in Section 7(c), of the Terms and Conditions, CUSTOMER has certain obligations regarding reconstruction of lost, damaged, destroyed checks or items that provide an audit trail. If CUSTOMER prefers to opt-out of these reconstruction obligations, CUSTOMER must decline by initialing the box below.

Decline

If CUSTOMER does NOT agree to reconstruction obligations or cannot meet its reconstruction obligations contained within Section 7(c), LOOMIS' liability for all checks contained within the shipment is limited to Ten Thousand Dollars (\$10,000.00) regardless of the face value of the checks in shipment.

TERMS AND CONDITIONS

1. **Service(s):** LOOMIS agrees to pick up, receive from, and/or deliver to CUSTOMER, or any designated agent, securely sealed or locked shipments which may contain any or all of the following: currency, coin, checks, securities, or other valuables. If the shipment container(s) does not appear to be securely locked or sealed, LOOMIS has the right to refuse to accept such container(s) and will not receive said container(s) from the CUSTOMER or its designated agent. If LOOMIS accepts the sealed container(s), LOOMIS will give CUSTOMER a receipt for said sealed container(s), and transport and deliver such sealed container(s) to the consignee designated by the CUSTOMER. CUSTOMER agrees that it will not conceal or misrepresent any material fact or circumstances concerning the property delivered to LOOMIS pursuant to this Agreement. The fee payable by CUSTOMER to LOOMIS is based upon the Maximum Liability Amount(s) and level(s) of service provided by LOOMIS as stated in this Agreement. All additional or special services must be evidenced and agreed to in a signed amendment to this Agreement.

2. **Billing and Payment:** CUSTOMER agrees to pay LOOMIS within fifteen (15) days of receipt of invoices which shall include any applicable federal, state or local taxes. In addition, LOOMIS may, at its discretion, impose a service charge of one and one-half percent (1.5%) per month or eighteen percent (18%) per annum or such lesser rate as may be required by law, of the amount unpaid by CUSTOMER, as is due and payable to LOOMIS on all invoices not paid in full by invoice due date. CUSTOMER further agrees that undisputed portions of any invoice shall be remitted to LOOMIS in accordance with normal payment terms. However, should CUSTOMER fail to pay any undisputed amounts within thirty (30) days of the invoice date, LOOMIS may, in its sole discretion, terminate this Agreement upon ten (10) days written notice to CUSTOMER. CUSTOMER agrees to notify LOOMIS of dispute(s) arising from any invoice within thirty (30) days after such invoice has been presented to CUSTOMER, or else such claim shall be deemed waived. All amounts due hereunder shall be paid by cash, check or ACH unless otherwise agreed on the signature page of this Agreement.

3. **Rate Adjustment:** LOOMIS shall annually increase the service fee(s) based upon the year to year changes in the Consumer Price Index (CPI) or other applicable economic factor(s).

To account for future movements in the price of diesel fuel LOOMIS will henceforth adjust the monthly fuel fee based on U.S. average diesel prices as measured and published by the Department of Energy (WWW.EIA.DOE.GOV). The monthly fuel fee shall equal the product of the applicable percentage (based on the chart below) multiplied by the aggregate monthly service fee (including any applicable Ancillary Item). LOOMIS' established baseline is \$1.31. Any cost above the \$1.31 baseline cost will be adjusted on a monthly basis by 0.5% on price movements of 10 cents per gallon (i.e. if diesel prices rise to \$1.41, the corresponding fuel fee is increased by 0.5%). The applicable fuel fee percentage will be based on the national average of diesel fuel prices published on the Department of Energy Website averaged over the first four Mondays of the month rounded to the next cent. The table is for reference only and does not reflect the maximum rate which may be assessed.

Minimum	Maximum	Per Gallon	Fee (%)
\$4.91	\$5.00	\$.10	18.00%
\$4.81	\$4.90	\$.10	17.50%
\$4.71	\$4.80	\$.10	17.00%
\$4.61	\$4.70	\$.10	16.50%
\$4.51	\$4.60	\$.10	16.00%
\$4.41	\$4.50	\$.10	15.50%
\$4.31	\$4.40	\$.10	15.00%
\$4.21	\$4.30	\$.10	14.50%
\$4.11	\$4.20	\$.10	14.00%
\$4.01	\$4.10	\$.10	13.50%
\$3.91	\$4.00	\$.10	13.00%
\$3.81	\$3.90	\$.10	12.50%
\$3.71	\$3.80	\$.10	12.00%
\$3.61	\$3.70	\$.10	11.50%
\$3.51	\$3.60	\$.10	11.00%

\$3.41	\$3.50	\$.10	10.50%
\$3.31	\$3.40	\$.10	10.00%
\$3.21	\$3.30	\$.10	9.50%
\$3.11	\$3.20	\$.10	9.00%
\$3.01	\$3.10	\$.10	8.50%
\$2.91	\$3.00	\$.10	8.00%
\$2.81	\$2.90	\$.10	7.50%
\$2.71	\$2.80	\$.10	7.00%
\$2.61	\$2.70	\$.10	6.50%
\$2.51	\$2.60	\$.10	6.00%
\$2.41	\$2.50	\$.10	5.50%
\$2.31	\$2.40	\$.10	5.00%
\$2.21	\$2.30	\$.10	4.50%
\$2.11	\$2.20	\$.10	4.00%
\$2.01	\$2.10	\$.10	3.50%
\$1.91	\$2.00	\$.10	3.00%
\$1.81	\$1.90	\$.10	2.50%
\$1.71	\$1.80	\$.10	2.00%
\$1.61	\$1.70	\$.10	1.50%
\$1.51	\$1.60	\$.10	1.00%
\$1.41	\$1.50	\$.10	.50%
\$1.31	\$1.40	\$.10	.00%

a) LOOMIS reserves the right in times of global economic downturn or due to changes in regulatory obligations to renegotiate rates and fees in good faith with CUSTOMER. In the event that CUSTOMER refuses to consent to such adjustment(s) or fee(s), LOOMIS shall have the right to terminate this Agreement upon thirty (30) days written notice to CUSTOMER.

4. **Liability:** LOOMIS agrees to assume the liability for any Cargo Loss, according to the terms of this Agreement of the securely sealed container(s) from the time LOOMIS signs for and receives physical custody of the sealed container(s). The term "Cargo Loss" shall mean any loss or destruction of currency ("Cargo") that occurs while the Cargo is under Loomis' sole care, custody and control. LOOMIS' responsibility terminates when the CUSTOMER or its designated consignee takes physical possession of the sealed container(s) and signs LOOMIS' receipt. If it is impossible to complete the delivery, LOOMIS shall be responsible for any Cargo Loss until the sealed container(s) is returned to the CUSTOMER or its designated agent and a signed receipt obtained. While the sealed container(s) is stored in the CUSTOMER'S premises, LOOMIS does not assume the liability for any loss. If CUSTOMER conceals or misrepresents any material fact or circumstance concerning the property or container, or the contents thereof, LOOMIS will have no liability for any loss in any way related to such fact or circumstance. CUSTOMER agrees that LOOMIS does not undertake the obligation of an absolute insurer in the performance of this Agreement. LOOMIS reserves the right to take any and all action as may be reasonably necessary to prevent money laundering to the extent permitted under applicable law or regulation or as may be required by any regulatory body that may exert a right of control over LOOMIS.

UNDER NO CIRCUMSTANCES WILL LOOMIS BE LIABLE TO THE OTHER PARTY FOR LOST PROFITS OR FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES ARISING FROM THE SUBJECT MATTER OR SERVICES OF THIS AGREEMENT, REGARDLESS OF THE TYPE OF CLAIM AND EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; SUCH AS, BUT NOT LIMITED TO LOSS OF REVENUE, LOSS OF INTEREST, LOST DATA, DATA TRANSPORTATION OR TRANSMISSION ERROR OR ANTICIPATED PROFITS OR LOST BUSINESS. EXCEPT FOR ANY CARGO LOSS (WHICH SHALL BE SUBJECT TO THE MAXIMUM LIABILITY AMOUNT), IN NO EVENT SHALL LOOMIS' LIABILITY TO CUSTOMER EXCEED THE SERVICE FEE PAID BY CUSTOMER TO LOOMIS FOR THE SERVICE OUT OF WHICH THE ALLEGED LIABILITY AROSE.

5. **Excess Liability:** The following terms will apply if CUSTOMER did not decline excess liability coverage. If LOOMIS accepts tender of a shipment in excess of the Maximum Liability Amount, CUSTOMER agrees to pay LOOMIS the excess liability fee set forth herein. **CUSTOMER, by paying this additional fee, will obtain full dollar coverage of any or all losses, subject to the other provisions of this Agreement. If CUSTOMER declines Excess Liability Coverage, liabilities covered under this Agreement are limited to the Maximum Liability Amount.**

6. **Indemnity:** CUSTOMER agrees to indemnify, defend and hold harmless LOOMIS from all claims, costs or expenses arising out of any third party's or government's threatened or actual claim, suit, demand, garnishment or seizure of any funds or property provided by CUSTOMER hereunder that is in LOOMIS' custody. LOOMIS agrees to give CUSTOMER prompt notice of any such claim, suit, demand or seizure and to provide CUSTOMER reasonable cooperation on the defense.

7. **Claim Procedures:** The following provisions shall control in the event of any Cargo Loss, notwithstanding anything to the contrary contained in this Agreement:

a) In the event of a Cargo Loss, CUSTOMER agrees to notify LOOMIS in writing within four (4) calendar days after the loss is discovered or should have been discovered in the exercise of due care, and in no event later than forty-five (45) days after the pick-up by LOOMIS of the securely sealed container in connection with which the Cargo Loss is asserted. If notice of the Cargo Loss is not received by LOOMIS within this forty-five (45) day period, the claim for the Cargo Loss shall be deemed waived and released by the CUSTOMER. All claim notices must be signed and received on company letterhead and contain a brief description of the loss to include: date of service/date of loss, claim amount, Loomis branch performing service, ATM number if applicable, customer contact information with payment instructions and supporting documentation if available at the time of notice. **All claims must be sent to the Loomis Centralized Claim Unit via email at claims2@us.loomis.com.** It is agreed that both parties will work together to determine the extent of the Cargo Loss, and if possible, the cause of Cargo Loss.

b) Notwithstanding anything set forth in this Agreement to the contrary, the sole liability of LOOMIS in the event of a Cargo Loss, from whatever cause, shall be subject to the Maximum Liability Amount or the Excess Liability Coverage, if not declined by CUSTOMER.

c) CUSTOMER shall retain sufficient information to allow reconstruction of item(s) in the event of a Cargo Loss. CUSTOMER agrees it will cooperate and assist in reconstructing lost, damaged, or destroyed items constituting a part of any loss. In no event shall LOOMIS' liability for any Cargo Loss, irrespective of the Maximum Liability Coverage amount, include the face value of any lost or destroyed check. LOOMIS' liability, unless otherwise stated in this Agreement, shall be limited to the payment to the CUSTOMER for the reasonable costs necessary to reconstruct the checks, but never to exceed ten thousand dollars (\$10,000.00) per shipment "Reconstruction" shall mean the identification of the face amount, the identity of the maker or endorser of the check, identification of the payee and identification of the financial institution upon which the check is drawn. CUSTOMER agrees in the event of a loss, that any liability of LOOMIS shall be reduced by the face value of reconstructed or recovered item(s).

d) Upon the request of LOOMIS, CUSTOMER will furnish a proof of loss to LOOMIS or its insurance carrier. Once reimbursement has been made to CUSTOMER, LOOMIS and its insurer shall receive any and all of the CUSTOMER'S rights and remedies of recovery.

8. **Limitations & Force Majeure:**

a) The CUSTOMER agrees that LOOMIS will not be liable for any loss caused by or resulting from Shortages claimed in the contents of the sealed or locked shipment(s), for non-performance or delays, or for the breakage of statuary, marble, glassware, bric-a-brac, porcelains and similar fragile articles. A "Shortage" shall mean any difference between the stated value on the Deposit Ticket and the actual value of the contents of any sealed shipment container. Likewise, LOOMIS shall not be liable to CUSTOMER for failure to render service if LOOMIS in its sole discretion, determines the same may endanger the safety of CUSTOMER'S property or personnel or LOOMIS' vehicles or employees.

b) It is further agreed that LOOMIS shall not be held accountable or liable for any damages or losses, caused by or resulting from illegal or fraudulent acts of CUSTOMER's employees, agents, representatives, or third-party contractors.

c) CUSTOMER agrees that LOOMIS shall not have any liability for losses of any documentation carried by LOOMIS at CUSTOMER's request without compensation.

d) CUSTOMER expressly understands and accepts that ownership (title) to cash transported or stored by LOOMIS shall never transfer to LOOMIS.

e) It is further agreed LOOMIS shall not be held accountable or liable for any damages or losses, whether controlled or uncontrolled, and whether such loss be direct or indirect, proximate or remote, or be in whole or in part caused by, contributed to, or aggravated by the peril(s) for which liability is assumed by LOOMIS, resulting from:

(i) Hostile or warlike action in time of peace or war, including action hindering, combating or defending against an actual, impending or expected attack; (1) by any government or sovereign power (de jure or de facto) or

- by any authority maintaining or using military, naval or air forces; or (2) by military, naval or air forces; or (3) by any agent of any such government, power authority or forces.
- (ii) Nuclear reaction, nuclear radiation, radioactive contamination or any weapon of war employing atomic fission or radioactive force whether in time of peace or war.
 - (iii) Insurrection, rebellion, revolution, terrorist act, civil war, usurped power, or action taken by governmental authority in hindering, combating or defending against such an occurrence; seizure or destruction under quarantine or customs regulations; confiscation by order of any governmental or public authority; or risks of contraband or illegal transportation or trade.
 - (iv) Acts of God, strikes, labor disturbances, impostor pick-up or deliveries, or other conditions or circumstances beyond LOOMIS' reasonable control.

9. **Disputes:** CUSTOMER and LOOMIS agree that except for disputes regarding over-payment or non-payment of fees for services under this Agreement, any controversy or claim, including any claim of misrepresentation, arising out of or related to this Agreement, or the furnishing of any service by LOOMIS to CUSTOMER, shall be settled by arbitration under the then current rules of the American Arbitration Association. The arbitrator shall be chosen from a panel of persons knowledgeable in the fields of financial institution security operations and armored car services. CUSTOMER and LOOMIS agree to equally share in the cost and fees of this resolution process. The decision and award of the arbitrator shall be final and binding. Judgment upon the award so rendered may be entered in any court having jurisdiction thereof. Any arbitration hereunder shall be held in Houston, Texas.

10. **Container Value Limitation:** CUSTOMER acknowledges and agrees that the maximum value which LOOMIS will transport in any individual container will not exceed two hundred & fifty thousand dollars (\$250,000). If the total value of a shipment which CUSTOMER seeks to tender to LOOMIS exceeds two hundred & fifty thousand dollars (\$250,000), such shipment must be broken down into separate shipment containers of two hundred & fifty thousand dollars (\$250,000) or less.

11. **Holiday Service:** LOOMIS agrees to provide service as stated in the Agreement with the following holiday exceptions: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Columbus Day, Thanksgiving Day, Christmas Day, federal banking and any local applicable observed holiday. Charges for service on such days will be as stated upon page 2 of this Agreement, excluding Christmas Day. LOOMIS will not provide Christmas Day service.

12. **Specials:** Unscheduled pickups or deliveries are available under the same conditions and provisions of this Agreement. Prices are quoted upon request.

13. **Excess Liability Coverage:** LOOMIS reserves the right to refuse tender of any shipment in excess of the Maximum Liability Amount.

14. **Confidentiality:** Each party receiving information (each being a "Receiving Party" and a "Disclosing Party") undertakes to retain in confidence the terms of this Agreement and all other non-public information, technology, materials and know-how of the other party disclosed or acquired by the Receiving Party pursuant to or in connection with this Agreement which is either designated as proprietary and/or confidential or, by the nature of the circumstances surrounding disclosure, ought in good faith to be treated as proprietary and/or confidential ("Confidential Information"). Neither party shall use any Confidential Information for any purpose other than to carry out the activities contemplated by this Agreement. Each party agrees to use commercially reasonable efforts to protect Confidential Information of the other party, and in any event, to take precautions at least as great as those taken to protect its own confidential information of a similar nature. Each party shall also notify the other promptly in writing in the event such party learns of any unauthorized use or disclosure of any Confidential Information that it has received from the other party, and will cooperate in good faith to remedy such occurrence to the extent reasonably possible. Confidential Information shall not include:

- (1) information which was already known by, or already in the possession of, Receiving Party prior to receipt from Disclosing Party;
- (2) information which is obtained by Receiving Party from a third person who, to the actual knowledge of Receiving Party is not in violation of any agreement to a third party not to disclose such information
- (3) information which is or becomes publically available other than through breach by the Receiving Party of this Agreement; and,
- (4) information which is independently developed by or on behalf of Receiving Party.

15. **Entire Agreement:** This Agreement: (a) shall be governed by and construed in accordance with the laws of the State of Texas without reference to conflict of laws principles; (b) constitutes the entire agreement and understanding of the parties with respect to its subject matter, except that the terms of any agreement regarding confidential information of the parties shall be deemed to be a part of this Agreement; (c) and the terms and conditions including fees set forth in it shall be treated as confidential information; (d) is not for the benefit of any third party; (e) may not be amended except by a written instrument signed by both CUSTOMER and LOOMIS; (f) may not be assigned by CUSTOMER without LOOMIS prior written consent; (g) may be assigned by LOOMIS, provided that LOOMIS shall furnish written notice of such assignment to CUSTOMER; (h) shall be binding upon any assignees, and defined terms used in this Agreement to apply to either party shall be construed to refer to such party's assignee; (i) is the product of negotiation; (j) is subject to a contractually agreed one (1) year statute of limitations on all claims or the minimum allowable by applicable law; (k) shall not be deemed to have been drafted by either party; (l) contains article and section headings which are for convenience of reference only and which shall not be deemed to alter or affect the meaning or interpretation of any provision of this Agreement; (m) does not make either party the agent, fiduciary or partner of the other; (n) does not grant either party any authority to bind the other to any legal obligation; (o) does not intend to nor grant any rights to any third party and (p) shall remain valid and enforceable despite the holding of any specific provision to be invalid or unenforceable, except for such specific provision. The waiver by either party of any rights arising out of this Agreement shall not cause a waiver of any other rights under this Agreement, at law or in equity. Any and all correspondence regarding this Agreement shall be delivered via certified mail (return receipt requested) or verifiable third-party courier (return receipt requested).

This Agreement may be executed in two or more identical counterparts, each of which shall be deemed to be an original and all of which taken together will be deemed to constitute one and the same agreement when a duly authorized representative of each party has signed a counterpart. The parties may sign and deliver this Agreement by facsimile or electronic (i.e., .pdf) transmission. Each party acknowledges that the delivery hereof by facsimile or electronic transmission will have the same force and effect as delivery of original signatures.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

CUSTOMER

By _____
Printed Name _____
Title _____
Date _____

LOOMIS

By _____
Printed Name _____
Title _____
Date _____

Consent Item E.2.10.
Prepared by Karl Christensen
June 20, 2017

Approval/Ratification of Agreement with YMCA of San Diego County to Provide Transportation Services for their Summer Camp Program

BACKGROUND:

In accordance with a Use of Facilities request, the District is making Pepper Drive School available to the YMCA to conduct their summer camp program from June 19, 2017 through August 4, 2017. The YMCA has requested that the District also provide transportation services for participants to take them from and to the YMCA as well as various field trip locations throughout the County. This Agreement for Transportation Services formalizes this arrangement.

RECOMMENDATION:

It is recommended that the Board of Education Approve/Ratify Agreement with YMCA of San Diego County to provide transportation services for their Summer Camp Program.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact estimate is \$7,500 in revenue for 34 days of operation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.10.

AGREEMENT FOR TRANSPORTATION SERVICES

This Agreement for Transportation Services ("Agreement") is made effective as of June 19, 2017 ("Effective Date") by and between the Santee School District ("District"), a public school district organized and existing pursuant to State of California ("State") law, and the YMCA of San Diego County on behalf of the Cameron Family YMCA ("Contractor"). The District and Contractor may be referred to herein individually as "Party" and collectively as the "Parties."

WITNESSETH

WHEREAS, the Parties are mutually interested in and concerned with the provision of adequate transportation services, and

WHEREAS, collectively the District has personnel, equipment, and other required facilities under its jurisdiction suitable for transportation services within their resources,

NOW THEREFORE, it is hereby mutually agreed as follows:

A. TERMS AND CONDITIONS:

1. The term of this Agreement shall be from June 19, 2017 through August 4, 2017; however, either Party may terminate the same at any time upon thirty (30) days written notice to the other Party.
2. The District shall provide transportation services, in accordance with applicable school and safety State Laws and Regulations as well as vehicle maintenance and inspection requirements, for transportation of children and Contractor staff attending the Contractor's Summer Camp Program for each day of operation within the term of this Agreement. These services shall include the following:
 - a. Shuttle service between Pepper Drive School, located at 1935 Marlinda Way, El Cajon, CA 92021; and the YMCA located at 10123 Riverwalk Drive, Santee, CA 92071
 - b. Transportation between Pepper Drive School and designated field trip locations within San Diego County boundaries mutually agreed to by the District and Contractor
3. Contractor shall notify the District, in writing, of all required pickup times, pickup locations, and destinations at least five (5) working days in advance. Contractor shall notify the District of any changes and/or cancellation of transportation services at least two (2) working days in advance. All

notifications shall be provided through email to both of the following individuals:

- Charles Myers, Director Transportation
charles.myers@santeesd.net
- Candy Byerly, Dispatcher
candy.byerly@santeesd.net

4. Transportation services shall be billed by District using the following rates:

- a. \$35.00 per hour for bus driver time
- b. \$2.00 per mile

5. District shall generate invoices for services rendered on a monthly basis and send them to Contractor at the following address:

Cameron Family YMCA
10123 Riverwalk Dr
Santee CA 92071]

6. Contractor shall submit payment to District at the following address within thirty (30) days of receipt of invoice:

Santee School District
Attn. Accounts Receivable
9625 Cuyamaca Street
Santee, CA 92071

7. Contractor shall ensure that all Contractor's staff members are informed of the Bus Rules and Regulations, included as Attachment A to this Agreement and incorporated herein by reference, and adhere to the requirements therein

8. District shall ensure vehicle drivers hold the required commercial driver's license and comply with all requirements, have successfully completed State School Bus Driver training courses, have successfully passed criminal background checks and drug testing and maintain a clean and safe driving record.

B. INSURANCE AND INDEMNITY

1. District shall maintain in full force and effect Comprehensive General Liability and Commercial Automobile Liability insurance at a limit of at least \$1,000,000 per occurrence and shall provide proof of such insurance to Contractor upon request. Contractor shall be named as an "additional insured" on a primary and non-contributory basis.

2. District shall indemnify and hold Contractor harmless from and against all liability, expense, judgment, suit or cause of action for personal injury, death or direct damage to tangible property (including attorneys' fees) which may accrue against Contractor to the extent it is caused by the negligent acts or omissions of District or arising out of the condition of the District's vehicles or breach by District of any of the provisions of this Agreement.

C. DISPUTE RESOLUTION

1. Any disputes concerning terms and conditions of this Agreement or performance thereunder shall be settled by mutual desire of both Parties, through amicable negotiations within ninety (90) days. In the event that amicable negotiation does not produce mutually agreeable results, the Parties agree to submit the dispute to arbitration. The arbitrator will be selected by mutual agreement within thirty (30) days of written request for arbitration by either Party. If there is no agreement as to selection of the arbitrator, an arbitrator will be selected under the rules of the American Arbitration Association, upon written request of either Party.

D. ASSIGNMENT

1. District shall not assign or transfer its obligations and or rights under this Agreement to any third party, whether an associated entity or not, whether in whole or in part, without the prior written consent of the Contractor.

E. GENERAL PROVISIONS

1. This Agreement may be modified by the Parties at any time by written agreement, executed by an authorized agent of each Party.

In witness whereof, the Parties have signed this Agreement on the dates set forth after their respective signatures.

YMCA of San Diego County

Santee School District

by _____
[Title]

by _____
Assistant Superintendent
Business Services

Approved by _____
On the _____ day of _____ 2017.

Approved by the Board of Education
On the _____ day of _____ 2017.

Santee School District
9625 Cuyamaca Street
Santee, CA 92071-2674

Consent Item E.2.11.
Prepared by Karl Christensen
June 20, 2017

Authorization to Contract with Hollandia Dairy for
Procurement of Milk and Milk By-Products for the
2017-18 Fiscal Year through the North County
Educational Purchasing Consortium

BACKGROUND:

The District's Child Nutrition Services Department has been purchasing milk and milk by-products from Hollandia Dairy for many years. The North County Educational Purchasing Consortium recently conducted a bidding process and again selected Hollandia Dairy for milk and milk by-products for 2017-18. The contract term is from July 1, 2017 through June 30, 2018 with the option to extend the contract for one additional year.

RECOMMENDATION:

It is recommended that the Board of Education authorize contracting with Hollandia Dairy for procurement of milk and milk by-products for the 2017-18 fiscal year with an option to extend the contract for one additional year through the North County Educational Purchasing Consortium.

This recommendation supports the following District goal(s):

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is estimated at \$120,000 per year from the Child Nutrition Fund.

Motion: _____

Second: _____

Vote: _____

Agenda Item E.2.11.

Consent Item E.2.12.
 Prepared by Karl Christensen
 June 20, 2017

Award of Bids for Painting at Cajon Park, Carlton Oaks,
 Chet F. Harritt, and PRIDE Academy

BACKGROUND:

On March 21, 2017, the Governing Board authorized Administration to seek informal bids utilizing the CUPCCAC bid process for Deferred Maintenance projects for the 2017-2018 fiscal year. "Notice Inviting Bids" were sent to vendors who have registered to be on the District's qualified vendors list for painting contractors. Eleven vendors attended the job walks on May 19, 2017. Below are the results:

BID #1718-002-CP - EXTERIOR PAINTING PROJECT AT CAJON PARK SCHOOL			
Contractor	Base Bid	Alt 1	Total Bid
Jeff Painting	\$21,000	\$17,300	\$39,300
Apostolos Panayiotou	\$34,800	\$28,000	\$62,800
Vera's Painting	\$62,000	\$50,000	\$112,000
Painting & Décor Inc.	\$59,000	\$68,000	\$127,000
CAM Painting Inc	\$164,000	\$35,000	\$199,000

BID #1718-003-CO - EXTERIOR PAINTING PROJECT AT CARLTON OAKS SCHOOL			
Contractor	Base Bid	Alt 1	Total Bid
Jeff Painting	\$19,800	\$19,000	\$38,800
Apostolos Panayiotou	\$39,800	\$36,800	\$76,600
Century Ent Inc	\$48,000	\$52,000	\$100,000
Vera's Painting	\$59,000	\$47,000	\$106,000
Painting & Décor Inc.	\$58,000	\$65,000	\$123,000
CAM Painting Inc	\$164,000	\$35,000	\$199,000

BID #1718-004-CFH - EXTERIOR PAINTING PROJECT AT CHET F. HARRITT SCHOOL			
Contractor	Base Bid	Alt 1	Total Bid
Jeff Painting	\$20,000	\$19,000	\$39,000
Apostolos Panayiotou	\$39,800	\$36,000	\$75,800
Vera's Painting	\$53,000	\$49,000	\$102,000
Painting & Décor Inc.	\$57,000	\$63,000	\$120,000
CAM Painting Inc	\$164,000	\$35,000	\$199,000

BID #1718-005-PA - EXTERIOR PAINTING PROJECT AT PRIDE ACADEMY			
Contractor	Base Bid	Alt 1	Total Bid
Jeff Painting	\$32,000	\$39,000	\$71,000
Vera's Painting	\$61,000	\$50,000	\$111,000
Apostolos Panayiotou	\$54,300	\$58,000	\$112,300
Century Ent Inc	\$47,000	\$80,000	\$127,000
Painting & Décor Inc.	\$61,000	\$73,000	\$134,000
CAM Painting Inc	\$164,000	\$35,000	\$199,000

RECOMMENDATION:

It is recommended that the Board of Education award bids to Jeff Painting for four projects as follows:

Bid #1718-002-CP	Cajon Park School Base Bid Alternate 1	\$39,300
Bid #1718-003-CO	Carlton Oaks School Base Bid & Alternate 1	\$38,800
Bid #1718-004-CFH	Chet F. Harritt School Base Bid & Alternate 1	\$39,000
Bid #1718-005-PA	PRIDE Academy Base Bid & Alternate 1	\$71,000

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$188,100 funded from the Deferred Maintenance Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.12.

Consent Item E.2.13.
 Prepared by Karl Christensen
 June 20, 2017

Award of Bids for Reroofing at Cajon Park and
 Prospect Avenue Preschool, and Rejection of All Bids
 for the Educational Resource Center (ERC) and
 Sycamore Canyon

BACKGROUND:

On March 21, 2017, the Governing Board authorized Administration to seek informal bids utilizing the CUPCCAC bid process for Deferred Maintenance projects for the 2017-18 fiscal year. "Notice Inviting Bids" were sent to vendors who have registered to be on the District's qualified vendors list for roofing contractors. Six vendors attended the job walks on May 17, 2017. Below are the results:

BID #1718-006-ERC- REROOFING AT THE EDUCATIONAL RESOURCE CENTER		
Contractor		Total Bid
A Good Roofer		\$174,318
Best Contracting Services Inc		\$198,760
Premier Roofing		\$225,920

BID #1718-007-CP - REROOFING AT CAJON PARK					
Contractor	Base Bid	Alt 1	Alt 2	Alt 3	Total Bid
A Good Roofer	\$136,368	\$62,136	\$255,822	\$76,674	\$531,000
Best Contracting Services Inc	\$181,910	\$57,400	\$274,511	\$88,222	\$602,043
Commercial & Industrial Roofing Co Inc	\$172,800	\$81,000	\$410,000	\$121,500	\$785,300

BID #1718-008-SC - REROOFING AT SYCAMORE CANYON				
Contractor	Base Bid	Alt 1		Total Bid
A Good Roofer	\$266,254	\$79,604		\$345,888
Commercial & Industrial Roofing Co Inc	\$385,800	\$98,867		\$484,667
Best Contracting Services Inc	\$421,770	\$71,333		\$493,103

BID #1718-009-PA - REROOFING AT PROSPECT AVENUE PRESCHOOL				
Contractor	Base Bid	Alt 1		Total Bid
Best Contracting Services Inc	\$64,900	\$36,416		\$101,316
A Good Roofer	\$71,531	\$31,127		\$102,658
Commercial & Industrial Roofing Co Inc	\$89,800	\$55,815		\$145,615
Premier Roofing CA Inc	\$109,281	\$36,427		\$145,708

RECOMMENDATION:

It is recommended that the Board of Education award Bids to A Good Roofer for Cajon Park (Base Bid Only) and to Best Contracting Services Inc. for Prospect Avenue Preschool (Base Bid Only) and Reject All Bids for the Educational Resource Center and Sycamore Canyon:

A Good Roofer: Cajon Park School, Base Bid \$136,368
 Best Contracting Services Inc: Prospect Ave Preschool, Base Bid \$64,900

The Educational Resource Center (ERC) and Sycamore Canyon projects will be bid using a formal bidding process for work to commence Summer 2018.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The amount of \$201,268 will be funded from the Deferred Maintenance Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.13.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement for the 2017-18 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Hill Creek School	3	180	\$0.5350	\$288.90
Total:				\$288.90

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$288.90 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Consent Item E.3.1.

Approval of Nonpublic School Master Contract with Asetline School for Children Nonpublic School Services

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Asetline School for the 2017-18 school year to address his unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Asetline School for one student for the 2017-18 school year. These contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Asetline School	1 student	210 days including 7 days of ESY instruction	\$205.57	\$43,169.70

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Consent Item E.3.2.

Approval of Nonpublic School Master Contract with San Diego Center for Children Nonpublic School Services

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. Two students with disabilities requires enrollment at the San Diego Center for Children School for the 2017-18 school year to address their unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with San Diego Center for Children School for two students for the term of July 1, 2017 through June 30, 2018. The contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contracts are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
San Diego Center for Children	2 students	2017-18 school year including ESY instruction (210 days each)	\$204.59	\$85,927.80

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

Consent Item E.3.3.

Approval of Nonpublic School Master Contract with Stein Center for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. Two students with disabilities require enrollment at Stein Center for the 2017-18 school year to address their unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Stein Center for one student for the term of July 1, 2017 through June 30, 2018. These contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Stein Center	2 students	210 days 7/1/17–6/30/18, including ESY	\$248.02	\$104,168.40
	1:1 aides for two students	210 days 7/1/17–6/30/18, including ESY	\$95.48	\$40,101.60
			TOTAL	\$144,270.00

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Consent Item E.3.4.

Approval of Nonpublic Agency Master Contract
with Coast Music Therapy

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

Coast Music Therapy created a music curriculum called “Tuned Into Learning” which is a music therapy curriculum that captures students’ attention and locks in core concepts through an engaging combination of inventive songs, movement, and vibrant visual supports. Designed by an Autism Specialist and Music Therapist, this music-assisted learning curriculum is tailored to the needs of children with autism, developmental disabilities, and neurologic impairments.

Santee School District had previously purchased this curriculum and it is currently not being utilized. Coast Music Therapy is willing to retrain our staff in this curriculum so it can be implemented during the 2017-18 school year. This curriculum is particularly beneficial in the preschool SDC and Mod/Severe Programs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Coast Music Therapy. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Music Therapy training and consultation not to exceed \$5,000.00.

STUDENT ACHIEVEMENT:

Music therapy assessments can be beneficial for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.4.

Consent Item E.3.5. Approval of Nonpublic Agency Master Contracts with North County Family Counseling Specialists for Individual Therapy
 Prepared by Dr. Stephanie Pierce
 June 20, 2017

BACKGROUND:

Recently a student moved to Santee School District who attends the Aseltine School. On the current IEP, the student has individual counseling 50 minutes per week. The Santee therapist does not have room in her schedule to treat the student at Aseltine School. Student’s previous therapist provided by North County Family Counseling Specialists is willing to continue to serve this student.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contracts with North County Family Counseling Specialists for the term of June 2, 2017 through June 30, 2017 and July 1, 2017 through June 30, 2018. The Nonpublic Agency Master Contracts will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

Nonpublic Agency	ERMHS	Term of Service	Annual Cost	Total Cost
North County Family Counseling Specialists	50 minutes per week	6/2/17-6/30/17	\$ 570.00	\$570.00
	50 minutes per week	7/1/17-6/30/18	\$5825.00	\$5825.00

Based on East County SELPA funding priorities for students with mental health needs, the estimated ERMHS costs are anticipated to be covered in full through Prop 98 and Federal IDEA mental health funding sources.

STUDENT ACHIEVEMENT

Some students require mental health support to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.5.

Consent Item E.3.6.

Approval of Nonpublic Agency Master Contract
with Xcite Steps ABA Agency

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

At times, students with disabilities require behavioral support to demonstrate educational progress at school. Xcite Steps ABA Agency foundation provides behavioral support to students with developmental disabilities, autism, other pervasive developmental disorders, and behavior challenges based on the principles of Applied Behavior Analysis (ABA). We contracted with this agency for behavioral support services in the 2016-17 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Xcite Steps ABA Agency, for behavioral support for the term of July 1, 2017 through June 30, 2018. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The estimated cost for behavioral support through Xcite Steps for the 2017-18 school year is 100 hours of consultation at \$125.00 per hour for a total of \$12,500.00.

STUDENT ACHIEVEMENT:

Consultation from Xcite Steps ABA agency can be beneficial for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.6.

Consent Item E.3.7.

Approval of Nonpublic Agency Contract with Maxim Healthcare for Nursing Services

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

School districts are required to have nurses to promote and maintain optimal student health. When district-employed nurses are absent, we must have appropriately-trained nurse substitutes. We contracted with Maxim Healthcare for nursing services in the 2016-17 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Contract with Maxim Healthcare for nursing services. The Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

Type of Nurse	Hourly Rate	Hours Per Day	Days Per Year	Total
LVN	\$38	7.0	199	\$52,934

STUDENT ACHIEVEMENT:

Nursing services are necessary for students in order to promote and maintain optimal student health. Healthy students are better able to engage in the learning process and demonstrate educational growth.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.7.

Consent Item E.3.8.

Adoption of Resolution #1718-01 Designating Personnel and Approval of 2017-18 Child Development Services Contract

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

Presented for Board approval is the 2017-18 contract for child development services to operate the State Preschool Program with the California Department of Education and an attached resolution designating personnel to sign contract documents for fiscal year 2017-18. The maximum rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$40.45. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$262, 939.

RECOMMENDATION:

Administration recommends approval of the 2017-18 contract for child development services to operate the State Preschool Program with the California Department of Education and adoption of Resolution #1718-01 designating personnel to sign contract documents for fiscal year 2017-18 as presented.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Maximum Rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$40.45. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$262,939.

STUDENT ACHIEVEMENT IMPACT:

Children who participate in the State Preschool program increase their opportunity to enter kindergarten ready to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.8.



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 17 - 18

DATE: July 01, 2017

CONTRACT NUMBER: CSPP-7469

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 37-6836-00-7

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: SANTEE SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the STATE PRESCHOOL PROGRAM REQUIREMENTS*; and the FUNDING TERMS AND CONDITIONS (FT&C)*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2017 through June 30, 2018. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$40.45 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$262,939.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 6,500.0
Minimum Days of Operation (MDO) Requirement 180

Any provision of this Agreement found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at http://www.cde.ca.gov/fg/aa/cd/ftc2017.asp.

Table with columns for STATE OF CALIFORNIA and CONTRACTOR. Includes fields for signatures, titles, amounts, program details, and dates.

CCC-04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> Santee School District		<i>Federal ID Number</i> 95-6002872
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Dr. Stephanie Pierce, Assistant Superintendent, Educational Services		
<i>Date Executed</i> June 20, 2017	<i>Executed in the County of</i> San Diego	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE**: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS**: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

CO-005

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.		<i>Federal ID Number</i>
<i>Proposer/Bidder Firm Name (Printed)</i> Santee School District		95-6002872
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Dr. Stephanie Pierce, Assistant Superintendent, Educational Services		
<i>Date Executed</i> June 20, 2017	<i>Executed in the County and State of</i> San Diego, California	

Consent Item E.3.9. Approval of the 2017-18 Consolidated Application and Reporting System (CARS) Application for Funding
Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

The District is required to annually submit various forms and information through the Consolidated Application process. In the spring, we submit an Application for Funding to the State for Title I, Title II- Teacher Quality, and Title III- Limited English Proficient (LEP) through the Consolidated Application Reporting System (CARS).

In 2012-13 the State introduced another structure for submitting the consolidated application through an online system known as CARS to streamline the process. There are two data collection periods; spring and winter. Each data collection period contains numerous reports that have to be completed in order to remain compliant with the program requirements. The CARS spring 2016 Data Collection period contains the Application for Funding which requires Board approval. A copy of the 2017-18 Consolidated Application will be available at the meeting for review.

RECOMMENDATION:

Administration recommends approval of the Consolidated Application and Reporting System (CARS) Application for Funding for the 2017-18 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The exact amount of funding for the programs related to the 2017-18 school year consolidated application is not yet available. For 2016-17, the District was awarded approximately \$730,718 for categorical programs contained in the consolidated application.

STUDENT ACHIEVEMENT:

The programs funded through the Consolidated Application address specific student and/or staff needs and are directly tied to student achievement and program improvement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.9.

Consent Item E.3.10.

Approval of Annual Evaluation of the
Alternative Education School

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

Each district operating an alternative school must complete an annual evaluation for the school. The annual evaluation and report pursuant to Education Code Section 58510 must include testing of basic skills for student participants and identifying variables that may affect student academic achievement. The evaluation process must also include teacher, parent, and student input from the Alternative School and school action plan. The report is to be forwarded to the State Superintendent of Public Education.

The 2016-2017 annual evaluation report of the Santee School District Alternative Education School is attached for Board review and approval.

RECOMMENDATION:

Administration recommends the Board of Education approve the 2016-2017 Annual Evaluation of the Santee School District Alternative Education School.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The Alternative School program is self-supporting, collecting ADA through independent study contracts completed by the parent and child. The Alternative School has a student enrollment of approximately 38 students.

STUDENT ACHIEVEMENT:

The Alternative Education program (Home School) provides parents and students a high degree of supports for those who wish to home school their children.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.10.

California Department of Education
Alternative School or Program of Choice Annual Report
Required by California *Education Code* Section 58510

Information Sheet

Evaluation Period/School Year: 2016-17
School Name: Santee Alternative School

County-District-School (CDS) Code: 37683616111041
County Name: San Diego
District Name: Santee School District
School Mailing Address: 10250 North Magnolia Ave
City and Zip Code: Santee 92071
Area Code and Telephone Number: (619) 956-2490
Principal's/Administrator's Name: Bonner Montler
Evaluator's Name: Bonner Montler
Evaluator's Title: Director, Assessment and Learning Support
Area Code and Telephone Number: (619) 258-2356

School and Student Profile Data

1. Grades: K-8
2. Students served: 44
3. Percentages from the School Demographic Characteristics, accessed from the most current Academic Performance Index Report:
 - Free or reduced price lunch: 26%
 - Gifted and Talented Education Program students: 10%
 - English learners: 2%
 - Students with disabilities: 10%
 - School mobility: 41%

I have reviewed this report for submission to the California Department of Education.



Principal/Administrator Signature

Date: 6/14/2017

Revised February 2012

SANTEE SCHOOL DISTRICT
ALTERNATIVE EDUCATION SCHOOL

ANNUAL EVALUATION REPORT
2016-2017

- I. Introduction by Alternative Education Director**
 - Background Information
 - Program Descriptions
 - School Mission/School Goals

- II. Enrollment Statistical Data for the Year**
 - Annual Enrollment/Withdrawal Report
 - Annual Monthly Student Enrollment Report

- III. Student Profile Data**

- IV. Overview of Year**
 - The School-Wide Surveys
 - Parent Survey Results
 - Student Survey Results

- V. Highlights of Activities and Accomplishments**

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

I. Introduction by Alternative Education Director
2016-17

This is an evaluation summary pursuant to Section 58510 of the California Education Code. It is intended to provide information on the background, description, goals, activities, and statistical information. This information may be used in the ongoing process towards the betterment of the Santee Alternative School.

In October 1988, the Santee School District joined with the Lakeside School District to operate an alternative education school for Lakeside/Santee parents. At that time, neither district had enough home school students to support its own program. On July 1, 1991, Santee separated from Lakeside and began a program with 30 students. By the end of the school year enrollment had increased to approximately 65 students.

The Santee Alternative School just completed its 26th year of operation, and the 2016-2017 school year saw an enrollment high of 38 students. Over the course of the school year we have served 44 students. In line with the Santee School Board Policy, the Santee Alternative School (under Independent Study) is an optional alternative instructional strategy by which enrolled students may achieve curriculum objectives and fulfill promotion requirements. Independent Study offers a means of individualizing the education plan for students whose needs may best be met through study outside of the regular classroom setting.

The mission of the Santee Alternative School is to provide the best educational opportunity for all students. Parents choose an alternative educational mode to meet the individual needs of their children. Our staff is responsible to support instruction and monitor students' educational growth to meet the district and state requirements. The Santee Alternative School provides guidance and support while monitoring student progress.

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

II. Enrollment Data for the Year 2016-2017

Annual Enrollment/Withdrawal Report

Total Served 2016-2017	44	Program Initiated Withdrawals	0
Total Withdrawals 2016-2017	6	Parent Initiated Withdrawals	6

Number and Percentage of Students Transferring from the Santee Alternative School

	Transfers to...	Transfers Within District to...	Transfers Out of District to...
Public School	6 students	1 students	5 students
Private School	0 students	0 students	0 students
Home School	0 students	0 students	0 students

Annual Monthly Student Enrollment Report

ENDING DATE	ADDED	DROPPED	TOTAL ENROLLED
2016			
August	0	0	29
September	2	0	31
October	0	0	31
November	1	0	32
December	1	1	32
2017			
January	3	1	34
February	1	0	34
March	5	2	38
April	1	1	38
May	0	0	38
June	0	0	38

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

III. Student Profile Data

A student who may benefit from independent study for one or more of the following reasons:

- Inability to succeed in a large-group setting
- Member of a family committed to educating its own children
- Marriage or child-rearing conflict
- Financial need
- Mobility/travel/traveling artistic performers and athletes
- Recurring physical illness that does not warrant home or hospital instruction
- Psychological problem or family/personal crisis
- Difficulty in school placement because of age
- Military families who transfer frequently
- Administrative Review Temporary Recommendation

Placement in independent study is based on:

- Evidence that the student can work at grade level with minimal certificated supervision when directly supervised by a parent
- Evidence that the proposed program will be pursued
- Availability of the certificated staff to supervise the student effectively
- Assessment results

The success rate of Kindergarten through grade eight independent study pupils increases when parents exhibit:

- Ability to be responsible for the supervision of the pupil while he/she is completing the assigned work and for submitting all completed assignments necessary for evaluation
- Ability to encourage him/her to do more than the minimum study requirements in order for the pupil to complete school consistent with the traditional school
- Willingness to attend independent study curriculum in-service conferences for parents

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
School-Wide Student/Parent Survey

During the third trimester of the 2016-2017 school year, in an effort to collect information that might be useful in the ongoing improvement of the Santee Alternative School, surveys were given to enrolled students and their parents. One hundred percent of the school-wide surveys were completed.

Parent Survey Results

1. The Santee Alternative School is meeting or exceeding the expectation I had prior to enrolling in the program. (*Note: Questions 1, 2, and 5 score of “Disagree” , reflects one parent with a very, very advanced kindergarten child who requested curriculum above grade K which is not our district policy).

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
93.1%	3.4%		3.4%	

2. The Santee Alternative School Resource Teachers are meeting my curricular needs as they arise.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
89.7%	6.1%		3.4%	

3. The Teachers provide remedial, extra practice or enrichment materials when necessary.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
89.7%	6.9%			

4. The Teachers are timely in assisting me and carry out their responsibilities efficiently.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
93.1%	6.9%			

5. The Santee Alternative School is supplying curriculum, materials and support for me to do a good job teaching.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
93.1%	3.4%		3.4%	

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Parent Survey Results (continued)

6. The Teachers' evaluation of my child's progress is consistent with my evaluation.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
86.2%	10.3%			

7. The Santee Alternative School field trips and in-service programs are a positive addition to the program.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
89.7%	6.9%			

8. I would recommend the Santee Alternative Home School Program.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
93.1%	6.9 %			

9. Circle educational field trips you prefer. Add additional requested educational field trips below:

SD Zoo/ Safari Park	Legoland	Reuben H. Fleet	Taylor Made Factory	Balboa Park	Santee Historical Museum	Microsoft Store	Birch Aquarium	Mission Trails
23	18	13	8	11	5	5	9	7

Additional Requested Field Trips: Susie's Farm, more agriculture field trips, San Diego Symphony, Hilliker's Egg Ranch.

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Student Survey Results

1. I have been at the Santee Alternative School.

Less than 6 months	26.3%
6 months to a year	26.3%
1-2 years	21.1%
More than 2 years	26.3%

2. Who decided you would attend the Santee Alternative School?

You	10.5%
Your parents	34.2%
You and your parents	55.3%

3. How well were you doing academically before coming to the Santee Alternative School?

Above average	34.2%
Average	31.6%
Below average	18.4%
I was not in school	15.8%

4. My school work now is:

Difficult	10.5%
Easy	21.1%
Just right	68.4%

5. I am aware of how I am doing in all subject areas

Agree	100%
Disagree	0%

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Student Survey Results (continued)

6. The Santee Alternative School Staff shows respect and a caring attitude toward me.

Agree	100%
Disagree	0%

7. The Santee Alternative School Teachers are willing and available to meet with me and or my parents.

Always	78.9%
Almost always	21.1%
Never	0%

8. I usually enjoy school.

Agree	97.4%
Disagree	2.6%

9. What do you like the best about the Santee Alternative School?

The flexible hours	28.9%
The book learning only	0%
One-to-one learning	18.4%
Learning in different ways	21.1%
Learning at my own pace	31.6%

10. Home school has been a great tool in learning how to organize both my time and to organize my learning materials.

Agree	100%
Disagree	0%

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

V: Highlights of Activities and Accomplishments

During the 2016-2017 school year, the Santee Alternative School was involved in the following:

- A Planning Committee of two parents, met monthly to help plan the Alternative Education School's calendar of activities. Each member took responsibility for the planning and coordinating various activities.

- The 2016-2017 school year we did administer to grades 3-8 the CAASPP Interim SBAC Testing in ELA and Math in November and March for both the CAT and the performance task. In addition, we administered to grades 3-8 the SBAC Summative Tests, both CAT and the performance task of ELA and math in the month of May. Grades 5 and 8 took the CAST Science state test also in May. Grades 5 and 7 completed the Physical Fitness indoor and outdoor tests. All primary students were administered both the BAS reading test and the online ESGI primary testing individually. For the first time, primary students took the online Benchmark Math tests using their iPads in trimester 1 and trimester 2. All students grades 2-8 were also tested in Achieve 3000 for a reading Lexile level.

- Continued this year were math 7 and math 8 weekly classes. In addition, individual math tutoring was available to grades three through eight on a weekly basis to support both students and parents as teachers. The technology used this year began with “Digital Citizenship” review to educate students about online Santee School District policies and rules, safety and respect. Grades Kindergarten through Eighth grades began their Digital Citizenship review and then received their iPads. We continued with our writing focus and made available both writing classes to attend and teacher supported editing via e-mail and/or by individual meetings. Grades k-8 received iPads to enhance their learning. Students grades k-5 used their iPads with Raz Kids online (Learning A-Z app), DreamBox math, and Achieve 3000 (grades 2-5), in addition to the social studies component, OLE (Online Learning Experience). Grades 6-8 also used their iPads for research, projects, DreamBox, Achieve 3000 and communication to our staff using their school email. Many other apps were used to accomplish improving typing, writing, and other assignments.

- A School Site Council composed of two parents and one staff member met monthly to monitor and evaluate the program.

- For the 26th year in a row, the Santee Alternative School arranged for families to have a school picture day.

- A variety of educational field-trips were offered including: Back-to-school field trip, educational excursions to Balboa Park's Model Railroad Museum, Sea World, the San Diego Zoo, and Legoland's Mindstorm Robotic Class. In addition, students and families attended a science hands-on workshop funded by our Santee Foundation Grant, at both The Birch Aquarium and Reuben H. Fleet Science Center.
- The Santee Alternative School continued our YMCA beginning of the school year P.E. swim gathering to encourage students and parents to get to know each other and exchange instructional organization and tips. This addition continued to be a huge success encouraging peer friendships and exercise with the YMCA facility.

SANTEE SCHOOL DISTRICT **SANTEE ALTERNATIVE SCHOOL**

V: Highlights of Activities and Accomplishments (continued)

- The Santee Alternative School Staff offered individual tutoring to meet student needs in various curricular areas.
- Online Common Core aligned DreamBox Math Program was required to use 3 – 4 lessons each week online from home for grades kindergarten through grade eight. Also, students were also required to log into Achieve 3000 and complete 2 articles each week minimally.
- The Santee Alternative School parents and staff took responsibility for a variety of on-going cooperative activities.
- The Santee Alternative School staff organized grade level learning activities. Weekly, bi-monthly, or quarterly activities were held which focused in the areas of writing, math, and art instruction.
- Thanks to The Santee Foundation, our school was given the funds to science hands-on workshops offered by both The Birch Aquarium and The Reuben H. Fleet Science Center.
- Math 7 and Math 8 classes were instructed twice a week in addition to private math tutoring by our credentialed halftime teacher to support parents as teachers and provide a Common Core Instructional environment.
- The Santee Alternative School provided monthly Arts Attack classes (combined with a literature class instructed by our district librarian) for grades kindergarten through eight where students completed themed projects. The students also submitted an art project each to the San Diego Fair.
- The Santee Alternative School added a credentialed instructor who taught a writing class, edited, and scored writing essays with suggestions to students aligned to the Santee writing rubric that is Common Core aligned.

- The Santee Alternative School students were enrolled in the 'Book It' Reading Incentive Program, sponsored by Pizza Hut.
- The Santee Alternative School held a well-attended beginning of the school year family gathering for P.E. swimming at the YMCA pool.
- Volunteers were honored at a luncheon held in April for our school site council participants, Arts Attack parent, and other parent volunteers.
- Parent and student surveys were distributed during the third trimester to assess the Santee Alternative School's success in meeting student and parent needs. The results, which were quite favorable, are included.
- The eighth grade end-of-year promotion exercise and reception will be held in the annex. Teachers, staff, students, and parents will be all in attendance. Each 8th grader will take part in the program introducing their teachers, demonstrating their 8th grade project online using the components prepared with their iPads.

The district will identify the variables which may have affected student academic achievement and create a plan of action to increase student achievement for 2017-18. A plan of action and activities must be included as part of the annual report.

Variables affecting student academic achievement:	Plan of Action	
1) Entrance to Alternative with social and/or academic weaknesses	Support to new parents as teachers with one on one conferences weekly to identify the weakness of the student and support instructional resources and ideas to fill the gaps.	
2) Update and replace all math curriculum grades six through grade eight.	Alternative staff will have replaced older math curriculum with the new Curriculum Associates publisher. This will be mapped into the year planner by week. In addition, access to the online component for parents as teachers and students will be available for additional support.	
3) Inexperience of parents as writing teachers for instruction in specific child/student's grade level.	Support the parent as a teacher and the student with monthly writing packets with specific genres in addition to rubrics and graphic organizers. A writing teacher will be available to both parents and students to email or schedule individual tutoring for specific questions or concerns.	
4) Low Jr. high test scores plus the inexperience of parents as advanced math instructors.	Support the parent as a teacher and the student with a credentialed math teacher to hold a math 7 and math 8 class twice a week to introduce the chapter content and allow student collaboration completing algebraic problems by steps. In addition, a learning management system. Emphasis for additional visual help where Khan Academy videos and Prentice Hall aligned videos were introduced.	
5) Weakness in reading comprehension scores.	Achieve 3000 is required for our students to use the articles to test comprehension of reading. Alternative School assign the students 2 articles per week to read and complete. In addition, we require the "Theme Skills Tests" for Houghton Mifflin and the "Progress and Assessments" Tests for grades 6-8 Holt curriculum assignments. Online Raz Kids has also been purchased for grades k-5 to encourage supplementary reading and reading comprehension quizzes.	

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Higgins, Thomas	Rio Seco	VI-22	Retirement	06-14-17

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. McGhee, Amy (replacing Allison Fullerton)	Pepper Drive	Campus Aide CA A / 2.0 hrs	\$0.00	\$455.00	05-26-17

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Gonia, Melissa (replacing Bryan McComb)	Rio Seco	Project SAFE Assistant 17 B / 3.5 hrs	\$0.00	\$1,022.87	06-02-17

Classified Staff - continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Roessler, Nannette	39 month rehire to <i>Carlton Hills</i>	39 month rehire to <i>Project SAFE Assistant 17 E / 3.5 hrs</i>	\$0.00	\$1,184.31	06-15-17

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Houser, Julianna	Hill Creek	Student Support Assistant	Education Advancement	07-22-17
2. O'Reilly, Jennifer	Human Resources	Benefits Technician	Professional Growth	06-03-17 Corrected Date
3. Rempart, Rosemane	Hill Creek	Campus Aide	Personal	06-03-17

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Anderson, Nicole	Chet F. Harritt	Campus Aide	06-14-17

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Consent Item E.4.2. Adoption of Resolution No. 1617-48 to Eliminate, Layoff and/or Reduce Classified Non-Management Positions
Prepared by Tim Larson
June 20, 2017

BACKGROUND:

After reviewing staffing needs, the Child Nutrition Services department has determined that a vacant Food Service Worker I position in the Central Kitchen is no longer required due to budgetary concerns and will not be filled.

In addition, as part of cost-saving measures for the YALE Preschool, and in coordination with the 5-year plan, administration has determined that two (2) Early Childhood Group Leader I positions will need to be reduced.

All employees affected by this action will receive an offer of employment in lieu of layoff. However, any employee laid off or reduced in hours will receive a 60-day notice of layoff and be placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate / layoff and/or reduce positions, serving each affected employee a 60-day notification for the following positions:

- Eliminate one (1) 3.5-hour vacant Food Service Worker I position in the Central Kitchen effective June 21, 2017
- Reduce two (2) Early Childhood Group Leader I positions at Carlton Hills School from 7.5 hours per day & 7.0 hours per day to 5.75-hours per day for each position effective August 24, 2017

FISCAL IMPACT:

The savings for eliminating the Food Service Worker I position will be \$13,474. The savings to the fee-based program for reducing two Early Childhood Group Leader I positions will be \$18,218.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 1617-48**

**ELIMINATE, LAYOFF AND/OR REDUCE
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, the Child Nutrition Services department has determined that a vacant Food Service Worker I position in the Central Kitchen is no longer required due to budgetary concerns and will not be filled; and

WHEREAS, administration has determined that as part of cost-saving measures for the YALE Preschool, and in coordination with the 5-year plan, it has been determined that two (2) Early Childhood Group Leader I positions will need to be reduced;

NOW, THEREFORE, BE IT RESOLVED that as of the 20th day of June 2017, the Governing Board of Santee School District approved to elimination, layoff and/or reduction the following positions:

- Eliminate one (1) 3.5-hour vacant Food Service Worker I position in the Central Kitchen effective June 21, 2017
- Reduce two (2) Early Childhood Group Leader I positions at Carlton Hills School from 7.5 hours per day & 7.0 hours per day to 5.75-hours per day for each position effective August 24, 2017

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20th day of June 2017, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 6/20/17

Clerk, Board of Education

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item F.1.1.

Adoption of the Local Control Accountability Plan Annual Update for 2017-18

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

Legislation enacting the Local Control Funding Formula requires school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan every year. The LCAP is a strategic planning instrument involving significant engagement of stakeholders to inform decision-making for the formation of Goals and Action Steps. These Goals and Action Steps are to increase or improve services for all students, including significant sub-groups, and for unduplicated count students in proportion to the increase in Supplemental and Concentration Grant funding. LCAP Action Steps are then to be linked to specific budgeted resources within the district's Adopted Budget.

The annual LCAP development process incorporates the following steps:

- Assembling of relevant data
- Analysis of data to identify needs
- Consultation with various stakeholder groups
- Drafting of Goals linked to the 8 State Priority Areas
- Drafting of Action Steps to achieve the Goals
- Presentation of draft LCAP to DAC and DELAC for comment
- Responding, in writing, to comments from DAC and DELAC
- Presentation of draft LCAP to the community for comment
- Conducting of Public Hearing to solicit additional public comment
- Adoption of 3 Year LCAP
- Continuing evaluation and assessment of LCAP Action Step effectiveness
- Annual revision of LCAP Goals and Action Steps, as needed

The District's final LCAP for 2017-18 contains 3 Goals and 15 Action Steps. Five of the Action Steps pertain specifically to unduplicated count students. The LCAP Action Steps represent the commitment of \$51.7 million in 2017-18 within a \$65.5 million General Fund budget. Over the 3 year LCAP period, the LCAP Action Steps represent an investment of \$158.2 million in financial resources within \$202.6 million of estimated General Fund budget.

The draft LCAP Annual Update for 2017-18 is available for review at www.santeesd.net, under the Superintendent's web page.

RECOMMENDATION:

Administration recommends the Board of Education adopt the Local Control Accountability Plan Annual Update 2017-18.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$51.7 million for 2017-18; \$158.2 million over the 3 year LCAP period

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

Discussion and/or Action Item F.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
June 20, 2017

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period April 1 through April 30, 2017 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$11,455,855; cash receipts of \$6,933,202; and disbursements of \$5,085,465 are reflected for the period of April 1, through April 30, 2017 resulting in an ending cash balance of \$13,303,592 as of April 30, 2017.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

Monthly Financial Report - April

1

CASH REPORT FOR APRIL

		Actual	Projected*
Beginning Cash Balance as of April 1, 2017		\$11,455,855	\$13,436,225
INCOME			
A. Local Control Funding Formula			
State Aid	\$ 2,591,525		
Property Taxes	<u>3,261,360</u>		
		5,852,885	
B. Federal Income			
Federal Funding	<u>45,218</u>		
		45,218	
C. State Income			
Categorical Funding			
Unrestricted State Funding	204,496		
Lottery	<u>321,724</u>		
		526,220	
D. Local Income			
Other Local Income	113,478		
Spec Ed	361,800		
Interest	<u>33,601</u>		
		508,879	
E. Due to/Due from other funds		-	
F. Debt Proceeds		-	
TOTAL INCOME		\$6,933,202	\$5,670,083
Beginning Balance Plus Income		\$18,389,057	\$19,106,308
DISBURSEMENTS			
G. Commercial Warrants	\$ 351,624		
H. Salary and Benefits	4,694,772		
I. Other Outgo	39,069		
J. Interfund Borrowing Out	-		
K. Budget Adjustments	<u>-</u>		
TOTAL DISBURSEMENTS		\$5,085,465	\$7,079,714
Ending Cash Balance as of April 30, 2017		\$13,303,592	\$12,026,594

* Based on Cash Flow Projection at Second Interim FY 2016-17

**Budget Revisions
Through April 30, 2017
2016-17 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	12,665,955	966,446	13,632,401
Estimated Income	47,475,725	15,214,469	62,690,194
Estimated Expenditures	49,884,125	15,841,881	65,726,006
Change in Fund Balance	(2,408,400)	(627,412)	(3,035,812)
Projected Ending Fund Balance	10,257,555	339,034	10,596,589
Less: Restricted Program Carryovers	-	339,034	339,034
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	54,828	-	54,828
Less: Assigned Vacation Carryover	251,095	-	251,095
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,971,780	-	1,971,780
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	7,583,983	-	7,583,983
Fund 17 Projected End of Year Balance	2,926,919	-	2,926,919
Projected Reserves	12,482,682	-	12,482,682
	<u>April</u>	<u>March</u>	
Projected Reserve % 2016-17¹	18.99%	18.92%	
Projected Reserve % 2017-18²	15.67%	15.67%	
Projected Reserve % 2018-19²	9.32%	9.32%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2016-17 2nd Interim- January 2017²

BACKGROUND:

Each year, school districts must adopt a budget by June 30th for the subsequent fiscal year. Since adoption of the State Budget rarely coincides with this timeline, the District's budget is adopted using a set of assumptions outlined in the Governor's May Revise proposal as well as actions taken or contemplated by other regulatory and governmental agencies.

As of the time of development of the District's Adopted Budget, the State Budget had not yet been adopted. Therefore, State revenue assumptions in the district budget include those contained in the Governor's May Revise proposal. Below is a listing of the key assumptions contained in the district's Adopted Budget:

- Total TK-8 CBEDs Enrollment: 6,901
- P-2 ADA: 6,530.83 (same as 2016-17 P2 actual)
- Funded ADA: 6,530.83
- Local Control Funding Formula (LCFF) Funding:
 - COLA = 1.56%
 - Funding GAP Percentage = 43.97%
 - Unduplicated Pupil Count Percentage = 42.42% (average of two prior years and budget year)
 - Estimated increase in Total Funding Compared to Prior Year = 2.71%
 - Estimated increase in LCFF Base Grant Only Funding Compared to Prior Year = 2.09%

Revenues, expenditures, and ending funding balance for 2016-17 are estimates based on the latest analysis of activity and transactions posted through the middle of May. These will be finalized upon closing of the books and the Unaudited Actuals will be presented at the September 5, 2017 Board meeting.

Administration will provide the Board and the community with a User Friendly version of the budget in addition to the required State SACS (Standardized Account Code Structure) document in order to promote more readability and understanding.

RECOMMENDATION:

It is recommended that the Board of Education adopt the budget for the 2017-18 fiscal year as presented. Revisions to the budget will be brought back to the Board periodically throughout the year as the State's budget is adopted and assumptions or expenditures change.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

All anticipated revenues and expenditures are included in the budget document. The projected results for the General Fund are as follows:

Item	2016-17		2017-18		2018-19		2019-20	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	12,665,955	966,446	\$10,686,619	\$351,478	\$9,200,434	\$108,537	\$5,832,820	\$80,000
Audit Adjustments	0							
Total Income	\$55,321,679	\$9,621,795	\$54,347,108	\$9,400,483	\$55,449,639	\$9,000,361	\$56,699,415	\$9,009,112
Total Outgo	\$57,301,015	\$10,236,763	\$55,833,292	\$9,643,424	\$58,817,253	\$9,028,898	\$60,276,023	\$9,009,112
Change in Fund Balance	(\$1,979,336)	(\$614,968)	(\$1,486,185)	(\$242,941)	(\$3,367,614)	(\$28,537)	(\$3,576,607)	(\$0)
Ending Fund Balance	\$10,686,619	\$351,478	\$9,200,434	\$108,537	\$5,832,820	\$80,000	\$2,256,213	\$80,000
Total Reserves	\$12,911,746		\$11,451,903		\$8,088,816		\$4,516,464	
Reserve as % of Expenditures	19.12%		17.49%		11.92%		6.52%	

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Discussion and Action Item F.2.3.
Prepared by Karl Christensen
June 20, 2017

Rejection of Response to January 2017
Request for Proposal for a Public
Announcement System and Award of
Response to May 2017 Request for Proposal
for an Integrated Communication and Public
Announcement System

BACKGROUND:

Student safety is a top priority for the District. In 2015-16, the Board of Education allocated \$160,000 to implement an exterior communication system to allow emergency announcements to be heard by staff and students outside of school buildings. Several options were explored and a system was piloted at Rio Seco School. In January 2017, the District disseminated a Request for Proposal (RFP) for District-wide implementation of the system installed at Rio Seco School or an equivalent. Only one response was received from Standard Electronics and the cost for just the exterior communication portion was considerably above the established budget. In addition, this system is built on an analog platform with older technology.

Consequently, in May 2017 the District distributed another RFP to expand the options for better integration with the District's current systems, newer technology, and enhanced functionality. This RFP required the following functionality:

- a. School Site and District Wide announcement with the following capabilities:
 - a. Live and Pre-Recorded Announcement
 - b. Scheduled Announcement
 - c. Zone Announcement
 - d. Interactive Graphical User Interface Support
- b. Exterior and Interior Speakers and Horns
- c. Notification and Broadcast
 - a. Classroom Speakers with 2 Way Communication
 - b. Visual Notification and Response
 - c. Broadcast Notification and Alert

Two vendors submitted responses to the RFP. Both responses were reviewed and both vendors were interviewed by the RFP Evaluation and Selection Committee comprised of the following Administrators:

Bernard Yeo	Director Technology
Christina Becker	Director M&O and Facilities
Matt Marsman	System Administrator

ProTel Communications, Inc. was selected by the committee based on the following criteria:

- a. Cost – Hardware, Implementation and On-going Support
- b. Proposed system and integration to existing District technology
- c. Quality of engineering/technical staff and support
- d. Vendor experience and references
- e. Quality of submitted RFP response

Scoring of the committee was as follows:

Vendor	Point Allocation							
	Hardware Cost	Setup Cost	Support Cost	Proposed Technology	Vendor Quality	Vendor Experience	RFP Quality	TOTAL
	30	30	10	10	5	10	5	100
Time and Alarm	12	15	10	5	5	6	2	55
ProTel Communications	27	25	10	9	5	9	5	90

The Mitel Mass Notification System (MMN) with Blaze Point IP Speakers in the classrooms proposed by ProTel Communications, Inc. includes the following:

- a. NJPA (National Joint Powers Alliance) Co-Op pricing
- b. Leverages existing telecom systems and equipment
- c. Visual Notification and Alert to existing desktop phones
- d. Ability to “Check-In” or acknowledge notification through desktop phones
- e. Notification via SMS and Desktop Alert
- f. Desktop Alert Notification available for Android, Windows and Mac OS
- g. Classroom 2-Way Communication speakers to supplement existing classroom phones
- h. Resolves current “All Call” limitation of the existing Telecom system (maximum number of extensions for one message)

RECOMMENDATION

It is recommended that the Board of Education reject the January 2017 RFP response from Standard Electronics and approve the purchase and installation of the Integrated Communication and Public Announcement System proposed by ProTel Communications, Inc. in response to the May 2017 RFP.

The tentative installation and implementation schedule is:

	Scheduled Completion
School and District Wide Paging and Announcement, Exterior Speakers/Horns, Desktop Phone Visual Notification	August 19, 2017
Classroom Speakers with 2 Way Communication	June 2018

This recommendation supports the following District goal(s):

Learning Environment

- Provide a safe, engaging, environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The total cost of the Mitel Mass Notification System (MMN) with Blaze Point IP Speakers proposed by ProTel Communications, Inc. with 3 years of Maintenance and Support is \$299,192.51.

Paging and Announcement	
Mitel Mass Notification (MMN) Core with HTML Notification to 53xx phone display, Notification on Desktop and/or SMS + Professional Services	\$25,964.80
Exterior Speakers and Horns + Installation	\$98,565.00
District Wide Paging	
Mitel Mass Notification (MMN) Advanced Tenanting + Professional Services	\$26,933.00
Classroom Speakers	
Blaze Point 2 Way IP Speakers + Installation	\$120,429.71
Maintenance and Support	
Additional 2 Years (Total 3 Years)	\$27,300.00
TOTAL COST	\$299,192.51

Funding for the project is proposed as follows:

Description	Amount	Comments
Original Budget	160,000.00	Set-Aside in Fund 40
Rio Seco Pilot Cost	14,095.00	
Original Budget Available	145,905.00	
One-Time Cost for New System	271,892.51	
Additional One-Time Funds Needed	125,987.51	To be paid from 2017-18 Fund 40 Facilities Needs Set-Aside
On-Going Annual Cost after 2017-18	13,650.00	To be paid from General Fund

STUDENT ACHIEVEMENT

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.3.

Discussion and/or Action Item F.2.4.
Prepared by Karl Christensen
June 20, 2017

Authorization to Solicit Informal Bids through the
CUPCCAC Process for Flooring Removal and
Installation of New Flooring at Prospect Avenue
Preschool, Execute a Contract with Lowest
Responsive Bidder, and Initiate Work

BACKGROUND:

On September 4, 2012, the Board approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$15,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$175,000.

The flooring at Prospect Avenue Preschool is older and in need of replacement. Because of the need to perform this work during the summer break, Administration is seeking Board authorization to solicit informal bids, execute a contract, and initiate the work to be done during the summer. Some abatement work is being done in June under a separate purchase order. The bid award would be brought back to the July 18, 2017 meeting for ratification.

RECOMMENDATION:

It is recommended that the Board of Education authorize utilizing the CUPCCAC process to solicit informal bids for flooring removal and installation of new flooring at Prospect Avenue Preschool, executing a contract with lowest responsive bidder, and initiating work. A separate item will be brought back to the Board for ratification of contract award at the July 18, 2017 meeting.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Estimated cost is \$50,000 to be paid from a combination of State Preschool funds and Deferred Maintenance

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item 2.4.
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Item G. BOARD POLICIES AND BYLAWS

Board Policies and Bylaws Item G.1.1.

Second Reading: Revised Board Policy and
New Administrative Regulation 5145.3,
Nondiscrimination/Harassment

Prepared by Dr. Stephanie Pierce
June 20, 2017

BACKGROUND:

Attached is revised BP 5145.3 and new AR 5145.3, Nondiscrimination/Harassment, based upon California School Board Association's (CSBA) sample Board Policies and Regulations. The policy and administrative regulation reflect various provisions of state and federal law which prohibit discrimination against students in educational programs and activities.

RECOMMENDATIONS:

This evening administration is presenting revised BP 5145.3 and new AR 5145.3, Nondiscrimination/Harassment, for a second reading. Administration recommends approval of BP 5145.3 and AR 5145.3.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

Student learning is enhanced in an environment free of discrimination and harassment.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.1.

NONDISCRIMINATION/HARASSMENT

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also includes the creation of a hostile environment through prohibited conduct that is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. He/she shall report his/her findings and recommendations to the Board after each review.

NONDISCRIMINATION/HARASSMENT (continued)

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

~~District students, programs and activities shall be free from discrimination and harassment including, but not limited to, a student's ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.~~

~~The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision.~~

~~The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.~~

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation other students shall be subject to appropriate consequence or discipline, up to and including counseling, which may include suspension and/or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, or bullying, shall may be subject to disciplinary action, up to and including dismissal.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

~~The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:~~

Coordinator of Pupil Services	Assistant Superintendent of
9625 Cuyamaca Street	Human Resources and Pupil Services
Santee, CA 92071	9625 Cuyamaca Street
	Santee, CA 92071

NONDISCRIMINATION/HARASSMENT (continued)

~~Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student who observes an incident of harassment should report the harassment to a school employee, whether or not the victim files a complaint.~~

~~Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.~~

~~The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.~~

*Legal Reference:*EDUCATION CODE~~200-262.4 Prohibition of discrimination on the basis of sex, especially:~~~~221.5 Prohibited sex discrimination~~~~221.7 School-sponsored athletic programs; prohibited sex discrimination~~~~48900.3 Suspension or expulsion for act of hate violence~~~~48900.4 Suspension or expulsion for threats or harassment~~~~48904 Liability of parent/guardian for willful student misconduct~~~~48907 Student exercise of free expression~~~~48950 Freedom of speech~~~~48985 Translation of notices~~~~49020-49023 Athletic programs~~~~51006-51007 Equitable access to technological education programs~~~~51500 Prohibited instruction or activity~~~~51501 Prohibited means of instruction~~~~60044 Prohibited instructional materials~~CIVIL CODE~~1714.1 Liability of parents/guardians for willful misconduct of minor~~PENAL CODE~~422.55 Interference with constitutional right or privilege~~~~422.6 Crimes, harassment~~CODE OF REGULATIONS, TITLE 5~~432 Student record~~~~4621 District policies and procedures~~~~4622 Notice requirements~~~~4600-4687 Uniform complaint procedures~~~~4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance~~

NONDISCRIMINATION/HARASSMENT (continued)

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.31 Disclosure of personally identifiable information

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Final Guidance Regarding Transgender Students, Privacy, and Facilities, March 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Dealing with Legal Matters Surrounding Students' Sexual Orientation and Gender Identity, 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE OF FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, January, 1999

Racial Incidents and Harassment Against Students at Educational Institutions: Investigative Guidance, 59 FR 47, March, 1994

WEB SITES

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR>

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Policy
adopted: August 17, 2010
revised:

SANTEE SCHOOL DISTRICT
Santee, California

NONDISCRIMINATION/HARASSMENT

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, pregnancy, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at:

(title or position)

(address)

(telephone number)

(email)

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/guardians, employees, volunteers, and the general public by posting them on the district's web site and other prominent locations and providing easy access to them through district-supported social media, when available.
2. Post in a prominent and conspicuous location on the district and school web sites information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following:
 - a. The name and contact information of the district's Title IX coordinator, including the phone number and email address

NONDISCRIMINATION/HARASSMENT (continued)

- b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)
- c. A description of how to file a complaint of noncompliance with Title IX in accordance with AR 1312.3 - Uniform Complaint Procedures, which shall include:
 - (1) An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations
 - (2) An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site
 - (3) A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office
3. Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior.
4. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.
5. The Superintendent or designee shall ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

NONDISCRIMINATION/HARASSMENT (continued)

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

6. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include details of guidelines the district may use to provide a discrimination-free environment for all district students, including transgender and gender-nonconforming students.
7. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so.
8. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students' privacy rights and ensure their safety from threatened or potentially discriminatory behavior.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti
2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination, how to report it or file a complaint, and how to respond
3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination
4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the school's response to students, parents/guardians, and the community

NONDISCRIMINATION/HARASSMENT (continued)

5. Taking appropriate disciplinary action against students, employees, and anyone determined to have engaged in wrongdoing in violation of district policy, including any student who is found to have filed a complaint of discrimination that he/she knew was not true

Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to unlawful discrimination described above or in district policy is strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. In addition, any student who observes any such incident is strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so.

When a verbal report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, he/she shall make a note of the report and encourage the student or parent/guardian to file the complaint in writing, pursuant to the provisions in AR 1312.3 - Uniform Complaint Procedures. Once notified verbally or in writing, the principal or compliance officer shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense of his/her gender, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

NONDISCRIMINATION/HARASSMENT (continued)

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity is different from the gender he/she was assigned at birth.

Regardless of whether they are sexual in nature, acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited. Examples of the types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with his/her gender identity
2. Disciplining or disparaging a student or excluding him/her from participating in activities for behavior or appearance that is consistent with his/her gender identity or that does not conform to stereotypical notions of masculinity or femininity, as applicable
3. Blocking a student's entry to the bathroom that corresponds to his/her gender identity
4. Taunting a student because he/she participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information, without the student's consent
6. Use of gender-specific slurs
7. Physical assault of a student motivated by hostility toward him/her because of his/her gender, gender identity, or gender expression

NONDISCRIMINATION/HARASSMENT (continued)

The district's uniform complaint procedures (AR 1312.3) shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. Right to privacy: A student's transgender or gender-nonconforming status is his/her private information and the district shall only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the district shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the district pursuant to 34 CFR 99.31. Any district employee to whom a student's transgender or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a district employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's transgender or gender-nonconformity status or gender identity or gender expression to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

2. Determining a Student's Gender Identity: The compliance officer shall accept the student's assertion of his/her gender identity and begin to treat the student consistent with his/her gender identity unless district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.

NONDISCRIMINATION/HARASSMENT (continued)

3. Addressing a Student's Transition Needs: The compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify and develop strategies for ensuring that the student's access to education programs and activities is maintained. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the arrangements for the student are meeting his/her educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.
4. Accessibility to Sex-Segregated Facilities, Programs, and Activities: When the district maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the district shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.
5. Student Records: A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents. Such preferred name may be added to the student's record and official documents as permitted by law.

NONDISCRIMINATION/HARASSMENT (continued)

6. Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronouns consistent with his/her gender identity, without the necessity of a court order or a change to his/her official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns will, in general, not constitute a violation of this administrative regulation or the accompanying district policy.

7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with his/her gender identity, subject to any dress code adopted on a school site.

Regulation
approved:

SANTEE SCHOOL DISTRICT
Santee, California

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel – Existing Litigations**
(Govt. Code § 54956.9)
 - *OAH Case Numbers: 2017050449 and 2017030672*

2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT